

## BCSSA Board of Directors Meeting

Saturday, October 21, 2006  
9:15am – 4:00 pm

Sunday, October 22, 2006  
9:00am – 2:00pm

### Present:

Don Miller	Brenda Krueger	Steve Shipley
Michele Curley	Greg Harasemow	Joanna Linardis
Frank Ball	Mike Nickerson	Stella Kosciuk
Tony Dixon	Norm Scott	Mike Lorusso
Jim Toy	Claude Desrosiers	Ryan Corbett
Neil Wuolle	Heidi Light	Cindi Borsoi
Rosemary Nickerson	Glen Terrillon	Darcy Morris

### SATURDAY, OCTOBER 21, 2006

1. Comments: Meeting called to order at 9:20 am
  - 1.1 Appointed Synchro Rep to complete last year of 2 year term – Stella Kosciuk
  - 1.2 Appointed Coaches Rep for a new term – Ryan Corbett
2. Review Minutes of the April 2006 Board Meeting
  - 2.1 Any errors or omissions?
  - 2.2 **MOTION: to accept the Minutes of the April 2006 Board Meeting as presented.**  
**Frank Ball / Michelle Curley**  
**CARRIED Unanimously**
3. Business Arising
  - 3.1 Constitution Committee  
Committee on a Hiatus Right now. With the passing of Sharon, we have all been focusing on the Administrative need of the association. Once this is completed, we will continue with the Constitution.
  - 3.2 High School Credit For Competitive Swimming- update S. Shipley  
Steve was disappointed with the number of calls he received in regards to the High School Credit program. Steve took it upon himself to produce Certificates for all Dive 6 Girls and Boys who qualified for credits at our Provincial Championship Meet and distributed these Certificates to the appropriate Regional Director.  
In terms of carrying forward with this, he feels the onus is on the Swimmers to request and do what is needed to get their credits from the 2007 Provincial Meet. Remember a copy should go to the BCSSA Office and a copy to Swim BC, which is the group that is recognized by the Board of Education.  
Need to work on bringing awareness to the athletes.  
Perhaps we could post the Form for application on the Web Site.

3.3 Proposed Course for Club Presidents, VP's & Directors N. Woulle  
Cindi and Neil handed out the proposed Club Pres. / Vice Pres. Course Outline.  
Have had a lot of feedback and interest shown for this course.  
Sent Invitations out to the Regional Directors and intend to have the first course  
in November,  
Will the Board cover the costs of Neil and Cindi to travel to give the Course in  
other parts of the Province?  
Schedule of Clinics will be posted on the Web-Site.

3.4 Insurance Clarification – Club coverage / Rider coverage D. Miller  
Individuals on a Regional Board of Directors are covered with the BCSSA  
Coverage. All BCSSA Volunteers are covered by our Policy.  
- Additional packages can be purchased for individual Club needs.

3.5 Physical changes of Office – Mike Nickerson  
After reviewing with Janet, we see there are some physical changes that need  
to be made to the office to make it more functional for meetings and clinics.  
Have more storage space which will allow us to stop paying for storage.  
Suggestion is to be aware of the Administrative Structure, to ensure  
compatibility before making physical changes.  
Suggestion is to consider going to Wireless Routers instead of hard wiring.

Another item that was discussed was the possibility of reducing the amount of  
paper coming into the office. We are getting to the time of receiving  
documentation electronically instead of in hard copy.

3.6 Office staff restructuring – Don Miller  
After many hours spent in the office or in contact with Janet , we , the Executive  
committee can see that two people are needed to work together to ensure the  
office needs are taken care of . There have been many suggestions from board  
members from another Executive Director to another Clerical position.  
We need to remember what it takes to be a Board and what the function of a  
Board of Directors is. We all use to rely on Sharon to do a lot of what our job  
descriptions say are our own tasks. The office should be directing inquiries etc.  
the experts.  
Having someone in the Office with Computer, Web-site, accounting experience  
would be advantageous.  
Executive Committee will bring forth a recommendation for the position we need  
to fill, on Sunday.

3.7 One Year Trial, Caribou Region to combine Members from within Region to  
make up club Relays for each div. For Provincials- Heidi Light  
Comments: It was tried and it was a good opportunity for the athletes that ere  
successful in it.  
There is quite a challenge in trying to put it together remembering to get all  
swimmers on a Relay team to qualify for Provincials.  
Believe having Provincials in the Cariboo will help to raise awareness in that  
region. Therefore will not be an issue for 2007.

3.8 Student Funding – Coaches Grants or lack of them was topic brought forth at the AGM

It is recommended that there is a criterion to be followed that is posted on their web site along with the application process. This process must be followed very carefully.

Some of the Criteria:

- Do not apply for a Head Coach
- Coach must work a minimum of 30 hours per week without working elsewhere
- Position must be supervised

#### **4. Director of Competitions**

**Frank Ball**

4.1 2006 Provincials Summary - Rosemary handed out and explained Tentative Expenses/Revenues

Some suggestions for 2007

- perhaps if we do not change the design of the medals every year we may save
- As a Board, we should meet daily to review all that is happening and how we can keep our members informed

4.2 2007 Provincials Report on Prince George – Rosemary and Frank Reviewed their visit to Prince George. Handed out a package that was put together by the Events co-ordinator for the City of Prince George.

The visit was very positive with a lot of enthusiasm. Met with the Events coordinator for Prince George, Manager of Aquatic Division, Prince George and members of the Organizing committee of the Pisces Swim Club. What an enthusiastic group!

We will post most of the package that was presented on the Web site under Provincials 2007.

- The Pisces Swim Club is looking into having a Buffet Dinner for all on the Saturday Night. Suggestions are maybe with Skits or Regional Cheers or etc, etc. The idea is for a FUN night with dinner about \$15. for Adults and \$7 – \$8 per child. More info will come by email to all Regional Directors ASAP.
- Provincials in Prince George will involve added expenses in Room Costs and Travel Costs. We are looking into cutting costs through Air Travel. We are also reviewing how Directors can help in cutting costs. What days are they most effective.
- Possibly flying up the Water Polo Refs, Synchro and Diving Judges. Perhaps even Board members that are not traveling with families.

4.3 Assignment of Responsibilities/Provincials 2007 – Regional Directors to meet and work together on the assignment of Regional Responsibilities at Provincials 2007.

**See attached list for these assignments.**

**Motion to go into Committee of a Whole.**

**Frank Ball/ Mike Nickerson**

**CARRIED unanimously**

**Motion to come out of Committee of a Whole.**

**Frank Ball / Darcy Morris**

#### 4.4 List of the next 9 Provincials

**2007 – Cariboo**

**2008 – Kootenay**

**2009 – Fraser Valley**

**2010 – Okanagan**

**2011 – Fraser South**

**2012 – Van.Island**

**2013 – Simon Fraser**

**2014 – Cariboo**

**2015 – Vanc. And District**

**Reminder:** Even though Provincials have been assigned, each Region must put forth a proposal of the event to the Director of Competitions, 18 months prior to the event.

#### 5. Director of Marketing

**Claude Derosiers**

##### 5.1 Marketing Plan for 2006/2007 – Presentation of Proposals

Claude distributed a Survey that was completed a couple of years ago. He would like to review it and determine the use of some of the information to work on Marketing the Association.

- Looking at perhaps organizing a tab on our Web Site that will lead our members to some Marketing tools to help promote their clubs.
- Claude will bring ideas forward to our January Board Meeting.
- Claude to meet with Frank and Rosemary to determine if there is anything he can do to help promote our Provincial Championships.
- Claude is looking into whether Coca Cola would advertise our Provincial Meet on Pop Cans.
- Claude would like to see Key Board Members have Business Cards.

#### 6. Director of Finance

**Mike Lorusso**

##### 6.1 Income & Expense Statement

Discussions: Contracts on Statement refer to agreements with BC Water Polo, Sychro and Diving. Don to review the process and funding.

##### **Motion to go into Committee of a Whole**

**Steve Shipley / Frank Ball**

**CARRIED unanimously**

##### **Motion to come out of Committee of a Whole**

**Steve Shipley/ Darcy Morris**

**CARRIED unanimously**

##### 6.2 Other – RV Parking at Provincials 2006 –

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#### **DIRECTOR OF FINANCE REPORT**

**FROM: Mike Lorusso**

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1. Review financial statements, as submitted.
2. Camping coordinators report: We had a total of 101 spots occupied. We had 63 Overnight RV/Tent Trailers and 21 Overnight Tents. We also had 7 unauthorized day campers use the overnight lots. We were pleased to be able to accommodate everyone that needed a place to sleep overnight with only 4 spots vacant. These

being a bit too steep for rv's. It was a bit of a challenge with the larger units and small spaces to maneuver around but we got everyone in. Thanks to our KO crew that helped these folks with leveling their rv's and set up of awnings etc.. We were informed at the last minute that no tenting would be allowed in the Campus Lot due to security reasons with the campus housing staff. Thank-you to Rosemary for helping us find more spots in the Pool Lot so we could accommodate all our traveling members that were in tents only. The shortage of day use only space for our members to put club tarps/pop-ups was a major concern expressed to us, as our rented space was limited to overnight camping only.

Yvonne & I would like to thank Darcy Morris and Simon Fraser Region for helping direct the camper's day parkers this year while they were in charge of security. Darcy's Shift Supervisor Jim Gretchin was a huge help in directing the overnight campers and keeping control in the various camping and parking lots. Big thanks to Darcy for putting in an entire shift Thursday, our busiest time. Thank you to Mike Girard for jumping in there Thursday afternoon (chaos time) while I was attending the Officials meeting and AGM. We also asked for help from the Greg Harasemow and the KO Region volunteers this year, which added an extra load to their shifts already assigned to them from the Provincial Championship committee. BIG THANK YOU TO ALL who helped lighten Yvonne and my load, you're a shining example of volunteerism.

3. I'll be requesting information from board members through the month's of November and December in preparation for the 07-08 budget which will be submitted at the January board meeting. Please review the copy of the 05-06 budget and contact me with any changes prior to the January '07 board meeting.
4. 2007 Provincials travel expenses, extra costs due to distance.
5. Anne Grover informs me that we just received \$22,500 from Direct Access, thanks to Don Miller for applying on our behalf.
6. I'd like to ask all BCSSA board members to keep me apprised of all expenditures or financial decisions so that when I am asked questions from our membership I can respond in a knowledgeable manner. Thank you.
7. BCSSA 5 Year Financial Plan

The purchase of Hy-Tek began initiated a thought process in which we need to look in to prepare for the future and budget for large purchases to help us move forward in to the future, therefore we'll be looking for input from all board members.

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6.3 Reminder : Keep Mike Lorusso apprised of any and all expenditures. Also to get Budgetary items to him ASAP.

## 7. Vice President

**Mike Nickerson**

7.1 Hy-tek Program Update - new Registration Forms other upgrades to report  
Mike Girard and Mike Nickerson will attend the Regional Registrars meeting  
December 2<sup>nd</sup>, 2006 to hold a **Clinic on Team Manager** .

Mike Nickerson would like all Regional Directors to forward Contact information to him on the best resource people on Meet Manager within their Regions. He would like to put together a list of topics before setting the **Clinic on Meet Manager**.

Comments: perhaps now that we are using Hy-tek, we should also be reviewing just you we run our Office, Crash Desk, etc., at meets.

## 7.2 Business Plan Update

Currently the Strategic Plan is not being followed. We need direction to achieve the goals of the Plan. Committees are not functioning as was once intended. We need to re-evaluate Committee Structure to ensure work is getting done. Proposal is to review the Strategic Plan on the Friday evening of the January Board Meeting. A copy will be distributed with Minutes of this meeting. Comment: The RED BOOK needs to be updated and updates distributed to all Board Members.

### 7.3 a. **Motion to bring to the table the motion to strike a committee to review the philosophy, functions and content of the BCSSA Web Site.**

**Mike Nickerson / Neil Wuolle**

**CARRIED unanimously**

### 7.3 b. **MOTION to strike a committee to review the philosophy, functions and content of the BCSSA Web Site.**

**Mike Nickerson/Neil Wuolle**

**CARRIED unanimously**

## 7.4 Other

### 7.4.1– Appeals Committee

Question is in regards to the Jury Record.

Should complainant receive a copy of this Record?

Comments;

- Currently it is not distributed. We do advise results of Appeal to parties involved but do not participants of Board List.
- We are speaking to procedural process
- We should perhaps insure that our Jury Record is brief and specific to results
- Our Rules do not state that we have to provide a description of rationale.
- **MOTION: move a committee be struck to review the issues around Jury Records and bring back to the January Board Meeting the results.**  
**Neil Wuolle / Norm Scott**  
**Amend motion to refer the issues to the Rules and Regs Committee.**  
**Neil Wuolle / Norm Scott**  
**CARRIED**
- **Notice of Motion: allowing any appeal that goes to Provincial Appeal, will allow the appellant the right to present their case.**

### 7.4.2 Rules and Regs Committee

Need to look at : When does a Race become Official? **Notice of forth coming motion.**

## 8. Director of Synchro

**Stella Kosciuk**

8.1 Report on Rules Changes in 2006 – Discussion around Tiered Level competitions. **Motion coming forward to set Rules.**

8.2 Discussion on setting a new plan on Seeding meet for Provincials 2007

8.3 Other – Rules and Provincial Meet Package should mirror one another.

## 9. Director of Officials

**Tony Dixon**

## 9.1 Report

For the first time since 2003, Provincials were held outside the Lower Mainland and my concern was that we would have a sufficient number of officials to work two pools without requiring some to work back-to-back shifts. Although the numbers were down from past years, most of those who did volunteer were available for the entire meet, rather than just a part of it. This year 95 officials volunteered of which 29 had not participated at Provincials in 2005. Of this 43 were senior officials (Level 3 and 4), including seven Board members, and 52 were intermediate officials (Level 2).

This year, as an additional assignment, senior officials were asked to remain available during particular shifts in case juries needed to be formed. This assignment was made to ensure that juries could be formed quickly from appropriate officials.

As has been the practice recently, head timers were asked to conduct short clinics with timers and recorders immediately following shift changes of these individuals. This again proved to be a worthwhile activity as most head timers noted a number of timers and recorders who had never performed the task before. The task of providing 48 timers per shift over the course of the meet continues to be a challenge for some regions, and I believe this is the primary reason for the lack of experience.

This was the second season following the adoption of the new starting procedure and it is apparent that both swimmers and officials have adapted fully to it. The only area of difficulty for starters is the question of "allowable motion" at the start. This will be reviewed at the next Regional Directors of Officials Workshop, tentatively planned for Saturday and Sunday, February 25<sup>th</sup> and 26<sup>th</sup>, 2007.

Over the competitive season, officials were asked to consider adopting changes to the Rules and Regulations for Swimming that are similar to those approved by FINA in the Fall of 2005. I have received a number of replies to date from officials, coaches, and parents. So far, there seems to be support for the adoption of these changes. A few concerns have been raised about the dolphin kick in the breaststroke and about no longer allowing swimmers to return to the wall in a relay if they leave the blocks too soon.

As well, a few officials have raised concerns about the wording in other parts of the Rulebook. As a consequence, I undertook a review of the wording and, together with the proposed changes previously adopted by FINA, have identified and proposed some additional minor changes for consideration and discussion by the Provincial and Regional Boards. The final decision on the rule changes will be presented as motions at the January 2007 Board Meeting for adoption in the 2007 competitive season. Regional Directors are therefore encouraged to discuss these with their Regional Boards before then so that they will be able to represent the position of their Regions on the proposed rule changes in January.

### **Notice of motion regarding changes that affect Rules to come forward .**

9.2 Provincials 2006 There was some discussion over who received a Golf Shirt and who received A T-shirt. This will be under review.

**MOTION to go into Committee of a Whole**  
**Tony Dixon / Nike Lorusso**  
**CARRIED unanimously**  
**MOTION to come out of Committee of a Whole**  
**Tony Dixon / Cindi Borsoi**

**MOTION to adjourn for the Day**  
**Shipley / Glen Terrillon**  
**CARRIED Unanimously**

**SUNDAY, OCTOBER 22, 2006**

**10. Registrar**

**Brenda Krueger**

10.1 Reported on upcoming Registrar's Meeting as well as Team Manager / Hi-tek review session Dec1, 2. Mike Girard will attend.

Need to review the Registration Form.

10.2 Review Registration Results for 2006/2007 Season

There is a decline in numbers. Lost 2 Clubs, one Diving Club from Vancouver and the Hope Otters.

10.3 Winter Registration Deadline – does it need to be April 1<sup>st</sup> instead of March 1<sup>st</sup>? Suggestion is to make the deadline April 30<sup>th</sup> to run the programs back to back.

Brenda will review with Registrars in December and bring back a motion to the January Board Meeting.

**11. Secretary**

**Rosemary Nickerson**

11.1 Regional Board and Club President Lists

Name, address, phone no. and email addresses to the Office ASAP please

**11.2 WaveLength – Currently being mailed to members and posted on our WebSite.**

Only the Summer edition is hand delivered to Club Presidents.

Perhaps we need to be asking Members how they would like to receive the Wavelength. It is a good source of information as it is available to all members.

Would like to remind all sport Reps and Directors that the WaveLength is the best place to boast your sport and to get information out to your members.

**12. Director of Member Services**

**Cindi Borsoi**

12.1 Website Update – Committee being formed to work on Website

Cindi did a Survey at Provincial to identify the use of our Web Site and how many were aware of and visiting the site.

Suggestions for improvement:

- Put up more resources for Member Education

- Post Provincial Results more promptly

12.2 Member Services Tent at Provincials – Thank you to all that worked the Schedule. Again, Daily Team meeting of the Board at Provincials will help have information ready for distribution by the members serving in the Members Services Tent.

12.3 Conflict Resolution and Harassment cases.

Report distributed on review of 2005 – 2006 Season

There were approximately 45 incidences brought to Cindi and Neil's attention with one that escalated to the Board Level.

Neil and Cindi will be identifying, training and cultivating other members to work with them on the Conflict Resolution and Harassment Committee.

12.4 Neil and Cindi are setting up and running a training course for Club Presidents and Vice Presidents. Information is being distributed through Regional Directors.

12.5 Recommendations regarding Conflict Resolution or Harassment for upcoming season are:

- 1) Continue to educate Club Executive on conflict resolution skills
- 2) Continue to support Regional Directors in dealing with issues in their Regions
- 3) Ensure information on Conflict Resolution is available on the BCSSA Website including levels of intervention
- 4) Continue to support any calls that come into the BCSSA office regarding this subject, by providing the initial screening , redirection or intervention as required
- 5) Continue to offer Education Sessions (ie regional Directors of Officials, at Provincials)

### **13. Director of Diving**

**Joanna Linardis**

#### **13.1 Provincials Report**

### **Diving Report October 2006**

#### Provincial Report

Rules & dive lists were well received by the diving community, and we are meeting throughout the weekend to iron out the fine details. We will circulate the minor changes to last years dive lists via this meeting to adopt the "Trial Dive List" with a few minor changes.

Provincials this year, after my short break from the Board, went well. We had over 50 entries, and the divers, parents and volunteers were all great and enjoyed their visit to the Kamloops pool.

This year, the North Vancouver Summer Divers amalgamated their program with the North Vancouver Cruisers and there were divers from North Shore Winter Club representing their clubs at provincials this year as well. This was well received by the diving community this summer.

Thank you to the board for your support with our results and medals. I could not have done the diving competition without the help of my special group of volunteers who came from the Lower Mainland to Judge and help coordinate.

#### New Programs on the Rise

I have been in communications with the Kootenay Region, and the Kootenay Region will have a Diving program next year (2007). I will be in contact with Kimberley/Cranbrook coach Helga to coordinate a summer component for the region as well as a collaborate effort in the West Kootenays.

I will continue to work with Fraser South and Fraser Valley to try to coordinate diving in the region there as well...and have meetings with Beverley Boys, of Dive BC, about her help with

some of the rest of the Province as well. Perhaps the Okanagan (Kamloops and Penticton) and the Caribou (Prince George and Fort Nelson) will also come on board. These are areas that both Bev and I are contacting to try to help with a diving initiative.

### Upcoming

Project 1: Coach Development in 2007 – We are working in conjunction with Dive BC to do some workshops. I hope to coordinate a Learn-to-Dive Instructor course for the Junior Coaches, in the communities who are interested. I hope to conduct an NCCP Level 1 / 2 in the Spring / Summer in the Kootenays and in the Lower Mainland.

Project 2: Judge Development in 2007 – I am working with a small group of volunteers from the diving community and Dive BC to create a BCSSA diving judges guide with 4 or 5 levels. This will be a work in progress...and we will have a draft for levels one and two for early January. I am hoping to implement the first two levels in the Lower Mainland in early June and in the Kootenays in May or June.

I am also going to be looking into the High School Sports credits for the Diving to see if the Rules for Swimming are also applicable to our area, and circulate this for the Diving Community to increase awareness.

### Motions

1. To adopt the new dive lists as a permanent list (with a few minor changes).
2. To increase the Provincial Meet entry fee from a \$5.00 entry fee and \$7.00 per event to a flat rate of \$10.00 per event. Both will come forward later today.

13.2 Other – Board Members were asking if there is opportunities to offer Dive Demos throughout the season to help promote the sport. Also perhaps hold more competitions.

## **14. Director of Water Polo**

**Jim Toy**

14.1 Provincials Report – there were 18 teams competing at different levels. Competitions were better this year than most.

14.2 Other – there will be motions come forward regarding some Rule book Changes and clean up.

14.3 List of Qualified Referees to be posted on the Web Site so they can be easily accessed for Games. Referees may have to submit a Written Permission form prior to posting.

14.4 Fees – would like to see fees to Regionals and Provincials raised to cover costs for qualified Referees to attend and officiate at Provincials. We need to be aware of these costs and budget effectively for them. User pay. This Sport does need to start working on training their younger coaches to increase their quality.

With Swimming, the cost for swimming reverts back to the Swimmers. So... the same should happen with the other Aquatic sports.

14.5 Jim asks all Regional Directors to bring back to the January Board meeting, the level of Referees the Regions want to ref their games.

## **15. Coaches' Representative**

**Ryan Corbett**

15.1 Coaches Conference – **reminder - we need lots of time to book facility**

Ryan is working with Norm and the Island people on the possibility of holding a Coaches Conference on the Island – goal is to have it booked by the end of November.

Ryan needs Regional Directors to get their personal information for Regional Coaches to him asap Norm will be reviewing the possible location of the Coaches Conference with the Region at their upcoming meeting.

May move the Coaches Conference to beginning of May so more coaches can attend.

Would like to have a clinic on Accident / Incident Forms and how to complete them at the Coaches Clinic. Most coaches are reluctant to fill them out.

15.2 Results of Surveys – received very few back .

15.3 Other – Coaches AGM – Ryan was voted in as Provincials Coaches Rep again. This years meeting was well attended. There seems to be a more professional group of coaches around now. They are looking at creating or joining a Coaches Organization.

A motion was made at the AGM to address the adoption of FINA Rules. Coaches felt very strongly about Summer swimming aligning their Rules to FINA Rules.

Suggestion is to remember what our mandate is. Perhaps aligning the Stroke Rules with FINA , but being very careful to continue with the focus of BCSSA's philosophy.

## 16. Regional Director's Report

### 16.1 **Vancouver & District**

**Glen Terrillon**

First, we have had significant turnover this year on our Regional Executive.

The following have resigned:

Patti Dixon, Regional Director

Gunn Odegaard, Diving Director

Kelly Ryan, Regional Director of Officials

We have replaced each of the positions but are still actively seeking more.

Treasurer

Water Polo Director

Synchro Director

We are working on position descriptions for these to assist in signing up volunteers (time, effort, commitment).

Financially, our Region is still very healthy. We dipped into our surplus this year to fund the acquisition of additional hardware to support the Hy-tek system.

(Laptops, printers, etc.)

We continue to support the funding for Coaches Training in all disciplines ( 50%) as well as Junior Leader courses (100%).

We will be looking into Training Programs for NCCP (ie Skills Courses Levels 1 and 2) at least.

We have experienced a very high turnover of coaches within speed swimming teams. Of the 5 clubs, 4 have lost their Head Coaches as well as numerous Assistant Coaches.

### 16.2 **Simon Fraser**

**Darcy Morris**

2007 is here already. The Clubs have already met and have a few suggestions for the New Year.

## Provincials

The Clubs are excited about taking Provincials to a new venue. There have been a small minority concerned about the distance but most are glad to have a chance to see another part of the Province. An "away" meet is always a good Club Bonding experience.

## Hy-Tek

The year was a general success but we have some work to do. There is much anticipation over the upcoming forum to discuss Meet Manager and to develop the best practices. The primary concerns are in production of cards. We should either be able to print to our old cards or to a 8 ½ X 11 sheet of paper with 3 cards to a page.

We need to standardize process of validation for Regionals. Some Direction was given for Provincials but there are additional concerns around "B"s Cut off and validation. The validation should be an automated process.

We have begun to experiment with an online results database. Simon Fraser would like to see the results of all meets loaded to a Central Database. We are happy to share our experience with the Technology Committee.

## 16.3 Cariboo

**Heidi Light**

Cariboo Region      October 2006

Looking back, the swimmers and families from the Cariboo who traveled to the provincial meet in Kamloops enjoyed a great weekend of swimming, socializing and taking part in various activities this region of the province has to offer. The event is the culmination of months of hard work for the swimmers. It is also an opportunity to renew and further develop friendships at previous provincial meets that began for both the athletes and their families. For some families who had their first experience at this provincial meet, the expressions of amazement at the enormity of the event were articulated more than once.

Looking forward, the Cariboo Region, and the Prince George Pisces Club in particular, are very excited about hosting the Provincial meet in 2007. A committed group of individuals from the Prince George club traveled to Kamloops for the week of provincials to experience the event from the perspective of all the aquatic disciplines, and to learn as much as possible. The group came away with a great deal of information and ideas.

We encourage those who plan to travel to Provincials 2007 to look into the many opportunities for families to experience in the north-central region of the province.

## 16.4 Vancouver Island

**Norm Scott**

Another end and another start to a year of swimming. I do not know where the Season goes. It seems to come and go quicker than we know. We have so far had a very quiet start to winter maintenance to where clubs are going through their AGMs electing new executives and thinking of next years coaches. Some coaches will not be back to some clubs and some will but again will see a lot of new coaches on Vancouver Island because of the older coaches moving on the careers and better things or on to school.

If you are looking for a job in Coaching, send your resumes to clubs on Vancouver Island.

I think some of the problem is our season has been too condensed into a short term season, where we need to look at the season to allow some Regions to spread their season out and allow the clubs in the Region to host a meet if they so wanted to. We, on Vancouver Island, as well as outside Regions, all see the tightness of our schedule with travel time and cost. We have found, within the last two years, a reduction in numbers attending meets. We attribute this to the over-all cost of living.

We, on Vancouver Island, will be having a discussion on how we bring the numbers back to what they used to be and also try to increase the familiarity of who BCSSA is. We feel the Province has done nothing to bring the name of BCSSA to the forefront to where the name is in the households of BC and schools. We feel that if this continues, we, as an organization, will be in trouble.

What will help this is a wide range of marketing brought on by the province and the Regions stepping in where needed. This might bring some extra cost to the Regions but in the long term the effects to BCSSA will be overwhelming.

This past year this part of the Province has been a total success with the new Hy-tek program. It has changed the number of volunteers needed for an event and has made our Region look at the need to use cards in Marshalling. We find this an expense (cards – pinks and blues) that is not needed to a host club. Without them it is a sigh of relief to Marshalling. Our Region has had a total success at all our meets with the past year. We would like to see the Province go to cardless meets. We would like to suggest, that before you judge the idea of changing, you run a trial run of a meet without cards and see how much easier it is for your volunteers. We have heard the opposition from the Province and the unwillingness to move forward. We agree what BCSSA is about, but we have to keep in mind that it is getting harder and harder to get volunteers on deck to help. Next year we will be hosting all meets cardless again.

We have not had our Regional Meeting yet as it will be in November, where we will be discussing schedules and the upcoming year of training.

### **16.5 Okanagan** **OK Regional Report**

**Neil Wuolle**

The Okanagan has had another super swim season, with really great contributions by parents. Our Regional Director of Officials put on numerous workshops over the summer, and promoted shadowing, upgrading, and “opportunities to gain experience”, all with enthusiasm, and a sense of humour. The OK Region now has over 100 pinned officials! Interest in summer swimming remains strong in the Okanagan. Clubs have been proactive in recruiting new swimmers, and parent volunteers. The OK Region purchased a new Colorado System 6 console this past spring, and it graced the crash desks of many a meet. When we get it working properly, it’s going to be great!! (Good thing we kept the old one!) Swimmers and parents are looking forward to heading north to Prince George for Provincials next August. As OK hosts Provincials in 2010, we are planning on collecting all of the leftover deck food from the winter Olympics and serving that up in August!

### **16.6 Kootenay**

**Greg Harasemow**

The KO Region held their AGM on Oct. 14<sup>th</sup>, 2006. Many Clubs in our Region still have yet to hold their own AGMs but all clubs report a successful 2006 season.

We had approx. 100 new swimmers this year partially due to our developmental swim meet and various Clubs now running novice and "seed" programs through recreation programs. This helped our budget achieve a surplus that will be put into much needed equipment upgrades.

The KO Region would like to welcome our new Diving Coordinator, Joanna Linardis. She has started a developmental program in Trail that draws people from the surrounding KO Region area. We are looking forward to incorporating Diving in addition to Water Polo to our Regionals in Aug. 2007.

A few days before our AGM, it was discovered that our equipment trailer, while being in a locked compound, was broken into and a substantial amount of items with something that will last and be suitable for our future requirements. The equipment trailer will now obviously need to be stored in an area with higher security.

Both Kimberley and Creston are excited to report open of a new pool (Kimberly) and a referendum on a new complex (Creston).

The Region also voted to accept Rosslands application to join our Region as a new team. This will be further discussed and if all is in order, a formal application for a new team will be put forth to the BCCSA in January.

The newly appointed positions in the KO Region are: Joanna Linardis; Diving Coordinator; Alex Coutts, Regional Director of Officials; James Welychko, Computer/Hy-Tek Facilitator; Dave Afford, Equipment Manager.

We have had an extremely favorable response to the announcement of the 2008 Provincials in Trail and Castlegar. A committee is being formed with many people asking to volunteer in different capacities.

Hopefully we can keep this momentum!

## **16.7 Fraser Valley**

**Steve Shipley**

### 'The Word from the Valley' - The Regional Director's Report to BCSSA

All our clubs have had their AGM's and new presidents and executive members are in place. These three new presidents all received with interest, the schedule for hosting upcoming Provincial Championships. Both Abbotsford and Langley are upgrading their outdoor pools this winter. Clubs presidents were asked to present 'Hosting Provincials' to their respective executives, and to bring back to our Fraser Valley Regional meeting on October 30th, an expression of interest from each of our member clubs.

There is renewed interest in having 'B' times at some meets again, rather than just finals and consolation events. This will evolve as our Region develops its Schedule of Meets for the 2007 Season.

We are still investigating the purchase of a new Timing System and financing it.

There is considerable interest in the Region in standardizing the computer systems used to run our meets. I have attached the current proposal that Club Presidents have been asked to take back to their clubs. Any comments would be appreciated.

The season ended with a couple of twists, resolving a conflict between a coach and an executive member from different clubs, and an issue around swimmer eligibility at Regionals. It was good to see Provincial Board members attend out Regional Meet.

A special thank you goes out to the Okanagan and Kootenay Regions who, when our main computer person cancelled just days before Provincials, stepped up and found qualified, knowledgeable, and experienced personnel to run the Provincial Meet. Please pass along our thanks to Barry Rubner and Paul Ellis for their contributions.

Looking ahead to next year's Provincials, I plan on staying over on the Sunday night and traveling home on the Monday.

## **16.8 Fraser South**

**Michelle Curley**

We had a very successful 2006 Provincial championships as a Regional, and were once again able to earn the "Trophy" back. Congratulations to all the other Regions for their excellent showing and in particular Vancouver & District who kept our kids motivated by keeping the points close during the entire Provincials.

Moving forward to 2007, we are looking at once again working with a Tech committee, ensuring that our rules and regulations, the Hy-tek systems, both meet and team manager, are looked at to ensure that as much as possible it is improved or modified to enhance the technology for 2007. We as a Region have to make some decisions about our own equipment very quickly and may have to make some significant purchases over the next few years to ensure that each team in the Region has the same access. We feel that this will enable more opportunity for individuals to become trained on the equipment as right now we rely heavily on a few.

We are very eager to see a new and improved coaches clinic happen as an organization and we are as a region are exploring the idea of having our own in house coaching clinic in the early spring.

I would like to thank any past Presidents from our Region that have moved on and welcome the newest and look forward to a healthy 2007.

### **17. Additional Business**

17.1 Tony reminds everyone of the Regional Director of Officials Clinic on February 24<sup>th</sup> and 25<sup>th</sup>, 2006

17.2 Tony asks that all Regional Directors email both himself and the Office the contact information for the Regional Directors of Officials

17.3 Frank reminds all that Executive Members of the Board of Directors can not serve of a local Provincial Organizing Committee.

17.4 Regional Directors List of Regional Responsibilities will be attached to these minutes. Thank you all for putting this together.

17.5 Societies Act – Reminder to all Clubs that they are all required to be registered and in good standing

17.6 Mike Lorusso – He applied to Telus for some Corporate Sponsorship or funding but Telus declined.

17.7 Expense Sheets – Please be sure you are using the updated form.

17.8 Vancouver Island Region presented a Plaque to Nanaimo Club to congratulate them for a Great Regional Championship Meet.

17.9 Don Appointed the Web Site Development committee. Members are:

Cindi Borsoi (Chair)                      Mike Nickerson

Claude Desrosiers                      Frank Ball

17.10 Administrative Proposal              Mike Nickerson

The recommendation from the Executive Admin committee are:

- To have a second Part time person that will compliment Janet and our needs. This person should be able to update and maintain the Web Site.
- ( the Web site development will be done by an outside company)
- Person should work on data collection and Storage as well as Data Entry and Accounting.

NOTE: we are currently updating a number of procedures such as our Web Site, etc. Our process should reflect this.

Don Miller - This proposal will be in place as an interim. We can review at a later day. We fully understand the Administrative Function.

This position's hours of operation combined with Janet's, will allow the Office to be open Monday through Friday.

17.11 Vancouver Islands Elementary School Swimming Championship meet will not be moved to align with BCSSA Rules. One day of the Meet equals 1 hour of Winter Maintenance time.

It is suggested that BCSSA Participants of this event should stay within the BCSSA Winter Maintenance Rules.

17.12 Board Meetings:

- Saturday January 20<sup>th</sup> and Sunday January 21<sup>st</sup>, 2007 ( Friday January 19<sup>th</sup>, 2007- for Strategic Plan Review.
- Saturday, April 21<sup>st</sup> and Sunday April 22, 2007

## **MOTIONS**

1. **Move that the BCSSA Board approve the development and delivery of a course to promote the skill and knowledge development of Club Level Executives, and further, allocate expenses up to Nine Thousand Dollars to cover expenses (including travel costs and educational materials).**

**Neil Wuolle / Frank Ball**

Discussion: This budget is set on a one time only expense.

**CARRIED unanimously**

2. **MOTION for the Following Water Polo Changes for 2007**

**1) Delete Section 2 – A and replaced with "See Administration Section 2 – B6"**

**Page 100**

**2) Delete Section 2 – B and replaced with "See Administration Section B1 to B5; & B7 to B9"**

**Page 100 - 102**

**3) Replace Section 11 – A2 with:**

**“The Tournament Chairperson / Director shall form a protest committee consisting of an odd number [preferably 3 to 5] individuals. The committee should include the most senior and experienced individuals available. The chair shall have no vote.”**

**Page 140**

**4) Delete Section 11 – B and replaced with “See Administration Section 6 A to C.”**

**Page 140 – 141**

**5) Section 12 – A 1. a] Delete “gross misconduct and disrespect”**

**Page 142**

**6) Section 12 – 1. a] Add “Participant who has been called for gross misconduct and disrespect will have an automatic one game suspension (from age group they participated in when gross misconduct and disrespect was called) and a discipline committee may be formed to review the incident.**

**Page 142**

**Jim Toy / Brenda Krueger**

**MOTION to combine all items as one Motion**

**Ryan Corbett / Jim Toy**

**CARRIED unanimously**

**MOTION to table Motion to the January Board Meeting**

**Mike Nickerson / Steve Shipley**

**CARRIED**

**Opposed : Jim Toy**

**3. MOTION that the BCSSA adopt FINA rules as its rules of competition.**

**Ryan Corbett / Greg Harasemow**

Discussion: this motion needs more thought and process. Suggestion is to take philosophy back to Regions. Do we mirror FINA Rules completely or do we look at mirroring as close as possible while staying in line with our (BCSSA's) philosophy? Remember the way we conduct a meet is quite different from the meets FINA runs.

**MOTION to table Motion to the January Board Meeting**

**Mike Nickerson / Frank Ball**

**CARRIED unanimously**

**4. MOTION re Administration of BCSSA Rules and Regulations**

**MOTION to make changes:**

**a) Section 6 (pg.190)**

**Moved new section C**

**The Appeals Committee shall hear evidence as it sees fit. However the appellant and the individual whose decision is being adisputed shall each have the right to present their case to the Appeals Committee. The Committee shall conduct its business in private.**

**Mike Nickerson / Frank Ball**

Discussion

Will parallel to Section under "Swimming"

**MOTION to table motion to the January Board Meeting**

**Frank Ball / Tony Dixon**

**CARRIED unanimously**

**b) MOTION to make changes**

**Swimming**

**Section 12 B6**

**Replace "proceedings" with "decision"**

**Mike Nickerson / Frank Ball**

**MOTION to table motion to the January Board Meeting**

**Steve Shipley / Frank Ball**

**CARRIED unanimously**

**C) MOTION to make changes**

**Swimming**

**New 12 B 7**

**The chair of the Jury will notify, in writing, the decision and a brief description at the rationale, to the protest.**

**Mike Nickerson / Frank Ball**

**MOTION to table motion to the January Board Meeting.**

**CARRIED unanimously**

**D) MOTION: starting with the 2008 Championships no expenses for officials shall be paid for travel, per diem and accommodations.**

**Mike Nickerson / Frank Ball**

Discussion

- We need to go to Regions and come back with suggestions on how we can get Officials trained.

- Perhaps costs to get Officials to Provincials should be covered by that Sports Provincial Entry Fees??

**MOTION to table motion to the January Board Meeting**

**Joanna Linardis / Frank Ball**

**CARRIED unanimously**

**5. Diving**

**a) MOTION to adopt Rule Changes from this year, with a few minor changes.**

**Joanna Linardis / Frank Ball**

**MOTION to table to January Board Meeting**

**Mike Nickerson / Frank Ball**

**CARRIED unanimously**

**b) MOTION to change Provincial Meet Fees (Diving) in 2007 from a \$5.00 Entry Fee to a \$7.00 Entry Fee to a flat rate of \$10.00/event.**

Discussion

**MOTION to call the question**

**Norm Scott / Jim Toy**

**CARRIED unanimously**

**MOTION re Fees is CARRIED unanimously**

- 6. MOTION to make changes to Synchro Rules as follows.  
Stella Kosciuk / Joanna Linardis**

**Page 153 Section 2 E I b**

**Team Routine shall consist of a minimum of three (3) to a maximum of ten (10) members**

**Page 154 Section 2: E 2 b**

**Change wording from**

**Less than four to read**

**Less than three (3)**

**Section 2: E 4 a Routine Time Limits**

	<b>Duet</b>	<b>Team</b>
<b>Div III and under</b>	<b>1:45</b>	<b>2:00</b>
<b>Div IV and over</b>	<b>2:30</b>	<b>3:00</b>

**Administration Section 1.B.8.b. (page 170)**

**b. Synchronized Swimming Competitor Categories: A swimmer's age as of April 30<sup>th</sup> each year, aquatic participation in the non-competitive season and skill level shall be used to determine the competitor's category of competition each year. The competitor categories for synchronized swimming are:**

**Synchro Routine Categories**

**S categories**

**Beginners' Tier**

- **Div III and under**
- **Div IV and over**

**Intermediate Tier**

- **Div III and under**
- **Div IV and over**

**Advanced Tier**

- **Div III and under**
- **Div IV and over**

**"O" Category**

- **O cat 1**

- O cat 2 and over

## **Synchro Figures Categories**

### **S Categories**

#### **Beginners' Tier**

- Div I and II
- Div III and IV
- Div V and over

#### **Intermediate Tier**

- Div I and II
- Div III and IV
- Div V and over

#### **Advanced Tier**

- Div I and II
- Div III and IV
- Div V and over

#### **“O” Category**

- O cat 1
- O cat 2 and over

**Administration Section 2.C (page 181)**

### **C. Synchronized Swimming**

1. as is
2. as is

#### **3. Competitor Categories**

**A swimmer's age as of April 30<sup>th</sup> each year, aquatic participation in the non-competitive season and skill level shall be used to determine the competitors category of competition each year.**

- a. Synchro age categories are based on the current BSSASwimming/Synchro age locator.**
- b. Skill Level**
  - i. Beginners Tier**

**The swimmer has no Synchronized Swimming experience (first year), or the swimmer may have swum Winter Maintenance, or have competed in only One Provincial Meet.**
  - ii. Intermediate Tier**

**The swimmer has at least two (2) competitive swimmer season of experience (have competed in two or more**

**Provincial Meets, or two (2) seasons of Winter Maintenance and does not meet the standards for the Advanced Tier.**

**iii. Advanced Tier**

**The Advanced Tier is meant to be a “challenging” level for BCSSA Synchro Swimmers who continue to compete over a number of years.**

**The swimmer must be a Star 7 or above, or must meet the following standards:**

- 1. Hold a more – or – less vertical position in bent knee vertical at knee or higher for 5 seconds**
- 2. Starting in pike position, lift to crane, to vertical and sink, maintaining at least just below knee height in double vertical with no more than 20 degrees of the vertical line**
- 3. Hold a ballet leg single position for 10 seconds, with face out of the water and with the knee extension of the vertical leg**
- 4. The standards must be confirmed by a Coach and Star Tester before their first competition or water show**

**c. An ‘S’ (Summer) Synchro Swimmer is (an individual who trains and competes with BCSSA for an unrestricted number of hours between May 1<sup>st</sup> and September 30<sup>th</sup> of each year. From October 1<sup>st</sup> to April 30<sup>th</sup> an “S” synchro swimmer may:**

- i. participate in a synchro swimming training program eg., winter maintenance, provided the activity(ies) does/do not exceed a total of two (2) hours within any calendar week. A calendar week is Sunday through Saturday.**
- ii. not accumulate more than 4 hours of organized aquatic activity that consists of speed swimming, water polo, and synchronized swimming in one calendar week. The synchronized swimming component cannot exceed 2 hours of the four. A water polo game is counted as 20 minutes.**

**iii. train and compete in diving only with no restrictions.**

**iv. engage in programs involving water safety, wter rescue, NLS, Aquaquest, leadership training and other programs of the Canadian Red Cross Society of Canada, t6he YMCA and the “I Can Swim Program” stages 1 through 3, the “Synchro Star Program” levels 1 through 6, or any similar agency or institution, at any time for the duration.**

- v. at any time, during the school year for a maximum of 6 weeks, participate in swimming activities. Such participation shall be restricted to a physical education program or activity which may be developed, organized or conducted as part of the curriculum of the school at which the “S” synchro swimmer is normally in attendance.
  - vi. between Oct 1<sup>st</sup> and November 30<sup>th</sup> in any year, engage in swimming activities for the specific purpose of competing in any swim meet which is recognized in the official program schedule of the annual swimming championship organized by any secondary school athletic association. Training for the school meet must be carried out by or under the direction of and/or supervision of the “S” synchro swimmer’s school.
- d. An “O” synchro swimmer is an individual who:
- i. participated in organized aquatic activity during the winter season October 1<sup>st</sup> to April 30<sup>th</sup> if any activity was in excess of the provisions in c stated above.
  - ii. participated in any winter synchro meet

**4. Competitor Categories**

- a. For the duet event, the competitors enter the age category of the older duet member.
- b. For the duet event, the competitors enters the skill level Tier Category of the most advanced skill level duet member.
- c. For the team event, the competitors enter the age category of the oldest team members.
- d. For the team event, the competitors enter the skill level Tier Category of the most advanced skill level team member.
- e. When duet or team members are in different age group or different skill level tier categories, each duet/team member must compete in his/her age and skill level tier category for the figures events.

Sections 4 through 9 (page 182) to be kept.

**MOTION to table the motion to the January Board Meeting.**

**Frank Ball / Tony Dixon**

**CARRIED unanimously**

**7. MOTION regarding proposed changes and amendments to the Rule Book  
As follows and to combine the list of amendments as one motion:**

**Tony Dixon / Mike Nickerson**

- 1. Remove fro Section 1, paragraph 5/A.D:”(Starter”....shall, upon direction from the Referee, assign Timers to take split times for an official time.”**
- 2. Revise he wording of Section 1, paragraph C.6.c, Section 3, paragraph A.1.a, and Section 14 paragraph I.1.e to clarify what the “starting signal to the ‘final touch.”; “(Timer ) Shall start the watch on seeing the flash of the Gun or the signal light...”; “(Starting Signal) ...is the loud, abrupt sound of an approved electronically activated device”; “...have a Xenon flach or horn...”**
- 3. Revise the wording in Section 3, paragraph B.3, Section 5, paragraph B, and Section 4, paragraph C, to provide a consistent description of “motionless” as the start.**
- 4. Revise the wording about starting place in the rules. At various times, the starting place is a “platform”, a “block”, the “edge of the pool”, the “pool deck”. Adopt a uniform definition for starting place and use it throughout.**
- 5. Revise the wording of the butterfly rules so that they are equivalent to the corresponding infractions or requirements for the breaststroke. Since both are symmetric strokes, both should have the same requirements with regard to hand position at the touch, position of the body following the turn, etc.**
- 6. Permit toes to be above water at the start of the backstroke. However, swimmers will not be permitted to stand in or on the gutter or bend their toes over the gutter, when one exists.**
- 7. Remove the reference to “kicking” and “leg motion” from the rules relating to the backstroke turn. Turn infractions will be based on whether the swimmer is swimming on their front prior to the turn and whether they have performed more that one single or one simultaneous double arm pull.**
- 8. Permit a single dolphin kick immediately following the start or turn and before the first frog kick in the breaststroke.**
- 9. Remove the opportunity for a swimmer in a relay who leaves the blocks before the preceding swimmer has touched to avoid disqualification by returning to the wall and touching before beginning to swim their leg of the race.**
- 10. General maintenance : Restore the paragraph numbering that is missing in Section 5 : Strokes. Correct a number of typographic errors that have identified in various sections of the Swimming Rules and Regulations.**

**MOTION to table this motion to the January Board Meeting.**

**Frank Ball / Greg Harasemow**

**CARRIED Unanimously**

**18. Motion to adjourn meeting**

**Neil Wuolle / Michele Curley**

**CARRIED very unanimously**