



Officials' certification program

Revised March 21, 2006

Certification Standards

In order to be certified at any given level, an official must have demonstrated through participation at meets a certain standard of expertise to the evaluating director of officials. There are three standards of expertise:

- **“understanding of”**: This designation indicates that an official has obtained the necessary theoretical knowledge (usually through participation in clinics), knows the responsibilities of the position, and has served in the position at more than one meet.
- **“competent”**: This designation indicates that an official has sufficient knowledge and meet experience to assume the responsibilities of the position without guidance or instruction.
- **“expert”**: This designation indicates an official who is able to train others in the position and to evaluate their performance, and is also able to diagnose and solve problems independently that may arise in the performance of his or her duties.

Level 1 - Junior Pin [Green]

Be certified as having an “understanding of” all of the Level 1 positions and be certified as “competent” in at least 2 of these positions:

- Lane Timer
- Place Judge
- Lane Recorder
- Marshal

Assessment of an official's expertise in each of these positions is made by the Club's Director of Officials.

Level 2 - Intermediate Pin [Red]

Be certified as “competent” in **ALL** Level I activities, and achieve the indicated certification standard in each of the following:

- Stroke & Turn [competent]
- Crash Desk/Recording Table [competent]
- Clerk of the Course [understanding of]
- Electronics [understanding of]

Assessment of an official's expertise in each of these positions is made by the Region's Director of Officials.

Specialist Pin [Orange]

Be certified as “expert” in any of the following specialities:

- ➡ Clerk of the Course (S1)
- ➡ Computers (S2)
- ➡ Chief Meet Recorder (S3)
- ➡ Electronics (S4)
- ➡ Meet Manager (S5)

The individual must have a minimum of three years experience within their speciality, including experience at Regionals. Certification is determined by the Region’s Director of Officials.

Level 3 - Senior Pin [Light Blue]

Be certified as “competent” in **ALL** Level 2 positions and 3 of the following senior positions, with an understanding of the 4th position. Must have experience at Regionals in at least one of the senior positions.

- ➡ Starter
- ➡ Referee
- ➡ Meet Manager
- ➡ Chief Meet Recorder

Assessment of an official’s expertise in each of these positions is made by the Region’s Director of Officials. A Level 3 official must have completed a Harassment Clinic and a Conflict Resolution Clinic given by a BCSSA Harassment or Conflict Resolution Officer.

Level 4 - Master Pin [Navy Blue]

Must have a working knowledge of, and proficiency in, all aspects of the pool deck. In particular, the official will be “expert” in several positions and “competent” in most. The official must have demonstrated this level of knowledge and skill through:

- ➡ A minimum of three years experience as an active Senior (Level 3) official.
- ➡ working at three Provincials in Senior (Level 3) positions.
- ➡ conducting clinics [for both the theoretical and practical components].
- ➡ writing the Master’s examination.

The Master’s evaluation is done by the Provincial Director of Officials [or designate].