

Nanaimo White Rapids Swim Club

Board of Directors Meeting MINUTES

04 Aug 2004

This meeting was brought to order at 7:06pm by Mike Silverton (President). The following Directors were present: Jane Barron, Bernie Taekema, Alan Yates, Kevin Bourgeois, Steve Beerman, Lana Fitzpatrick, and Marise Wickman. Co-Head Coaches, Brian Nishi and Sheila Galloway, were also present.

1. **Approval of the Agenda:** carried

2. **Approval of the Minutes:** carried

3. **Correspondence:** A thank-you note was received from James Saunders for the NWRSC Scholarship.

4. Reports

a. **President's:** Mike informed the BOD that a denial of claim was filed on 3 Aug by him, as President for the NWRSC, in regard to the legal suit filed against the club. The process has begun to rename the B & C team aggregate trophy. Our entries for the Regional Championship have been accepted, and all is going well. Help is needed to get a size list and payment for the tee shirts that Provincial Qualifiers can order. There will be a similar "countdown to B&C Regionals" during the week before that meet. A copy of the letter Barb Gemma sent to the Campbell River Swim Club regarding theft and rude behaviour during their meet was circulated.

b. **Treasurer's:** Jane reported on the income statement that she prepared comparing the budget to actual spending to date (on file). It looks like the club will end the year in better financial shape than last year, due to fairly good fundraising and fiscal restraint. The goal of the Finance Committee was to be prudent and to build cash reserves in 2004. This goal has been achieved. There was some discussion of travel expenses for coaches, but nothing was resolved. A Motion was made by Jane, seconded by Kevin and carried.

"The NWRSC will offer honorariums to Steve Elwood and Steve Low for their service to the club."

c. **Water Polo:** Rick reported that the club will field three teams for the Regional Championships in water polo, P2, P3, and P4. All club members who want to play will be on a team. The games will be on the Friday night before the swim competition.

d. **Coaches':** Brian reported that there are about 116 swimmers signed up for Regionals, and 53 relays. The relays were posted today, and there was only one that varied from policy. The club is ready, willing and able to win the team trophy again this year.

e. **Awards:** Lana reported that the trophy hardware has been ordered, she has reviewed the short list for all awards with Sheila, and all is in order. She will meet with the Head Coaches on Tuesday to review the lists again, and get information on the 80% attendance and other recipients. It is important to get some of the engraving work done before the end of the month.

f. **Meet Fees:** Kevin reported that meet fees are coming in more quickly this year than last, due to his invoicing of families. Members were billed about \$8400 up to Regionals, and about the same was paid out to clubs for their swim meets, so it appears that the \$4.25 rate has worked out well this year to allow meet fees to break even.

g. **Pool Operations:** Steve reported that repairs to the lane rope will be completed by B&C's, and the tarps will be sent back to the supplier at the end of the season to check on options for repair or replacement. Security will be increased during the winter months. There has been an unofficial dialogue with the City regarding a renewal of the co-management agreement. Progress will be made this month and next to complete the agreement. Revenues were up in 2004 and expenses were modest, so the Pool Operations Committee has been successful at operating on a break-even basis once again this year.

h. **Nominating Committee:** Jane has been talking with parents about key committee positions and who might fill them in 2005. She believes that there are five people who are willing and able to step up

and help, but not all of them may join the Board. She will update the BOD as she knows more. Each director was asked of their intent to stay on the Board in 2005, and all but three were definite in their intent to remain.

A Motion to accept all the Reports was made by Rick, seconded by Kevin and carried.

5. Old Business

- a. **Regionals:** Volunteers will be needed during both days at this meet in for timing and a variety of jobs on the deck. The coaches asked that the team try to sit together and that banners be posted in those areas. Lana will bring the Ray Newman trophy down to the meet.
- b. **Spaghetti Dinner:** Sonya Skeeles and others have the dinner all planned. Alan will set up tents if the weather does not co-operate.
- c. **Year End Dessert Party:** Catherine Kleijn is also helping Christine Moore with this event. Tickets have gone on sale and will be available at the spaghetti dinner and during both Regional meets.
- d. **Club Records Board:** Alan reported that the board is in the works and may be done in time for B&C's, but certainly in time for the Year End party.
- e. **B & C Championship:** Since Nancy (Meet Manager) was not present, there was no specific report. Mike commented that key people will be approached at the Victoria Regionals to see if they can help with B & C's.
- f. **Resignation of Bob Simpson:** Steve made a Motion that was seconded by Rick and carried.

“The Board of Directors for the NWRSC accepts the resignation of Bob Simpson, which occurred on January 1, 2004, as a director on its board. This resignation is now officially documented in the Minutes.”

6. New Business

- a. **2005 Swim Meet Schedule:** The BOD agreed that they would like to hold the Nanaimo Meet on the July long weekend (July 2-3) in 2005, and will be speak to that issue at the Regional Meeting on the weekend. There was a discussion of options re: other meets in 2005, especially Regionals and B&C's.

7. Upcoming Club Events: After Regionals, there will be the Fun Awards and Pep Rally for B&C's on Thursday August 12th after practices end at 5pm. There will also be a post-B&C's event where the ribbons and medals will be distributed.

8. Calendar of Events - BOD: skipped.

9. Adjournment and Date for next meeting: The next BOD meeting will be in one week's time on August 11th, 7pm at the pool. Rick made a Motion to adjourn the meeting at 9:25pm. It was seconded by Bernie and carried.

Respectfully submitted by
Lana Fitzpatrick
Secretary, NWRSC