

# Nanaimo White Rapids Swim Club

## Board of Directors Meeting MINUTES

### 8 May 2002

The following members were present at the meeting: Arlene Ward, Steve Beerman, Mike Silverton, Marise Wickman, Mike Gosslund, Laurie Crossan, and Lana Fitzpatrick. The meeting was called to order at 7:10 pm. Coaches Michelle Nickerson, Lauren Westmacott, Margot Pittaway and Kathy Trajan were present for parts of the meeting.

1. **Agenda:** The Agenda was reviewed for changes. Mike S. made a Motion to accept the Agenda. It was seconded by Marise and carried.
2. **Minutes** from the 17 April 02 meeting were reviewed. A Motion was made by Mike S. to approve those Minutes. It was seconded by Marise. and carried.
3. **Correspondence:** The mail had been distributed earlier. The club now has a GST number and can claim GST rebates. Minutes from the important BCSSA meeting on April 12-14, 2002, arrived, and it was clearly stated in those Minutes that the 2003 Provincials would be held in Nanaimo. Also included was the dialogue about expansion of winter training hours. In other mail, the club's application for grant money from Human Resources was turned down. Steve is checking into why we didn't qualify. There was a Notice for a UBC Alumni Swim Camp on May 25-26<sup>th</sup>. Our first installment from the City (\$7800) came in the mail too.
4. **Reports**
  - a. **Treasurer's Report:** Marise presented the current report (see attached) but said that it wasn't very meaningful at this time as there were some outstanding expenses and no registration deposit. Net Revenue was \$6,849.11 and Chequing account balance was \$33,534.08.
  - b. **Registration:** Karen's report was e-mailed to the BOD earlier. Membership stands at 205 with about 67 new members and there are new swimmers every day.
  - c. **Pool Operations Committee:** a report was e-mailed earlier. There were 19 in the pool op course held last weekend. The instructors donated their time so that the course would be at a low cost. The course is a standardized certification by the Recreation Facilities Association of BC. This was their level one course. We took in \$1298 in registration fees. The course cost \$1625 to put on. The Pool Operations Committee has \$1000 in the Operations Training portion of their budget. The net cost was \$327.00. The instructors were Ron Aubrey and Larry ??????, from Esquimalt. We provided a \$200 honorarium to Ron Aubrey. The other costs are for materials and course fees to the RFABC. After some minor changes and additions, the pool now "conforms." Not all the signs are up. The hiring of staff will be finished up in the next week.
  - d. **Apparel:** Swimsuits are in from the first order; other apparel is almost ready. Coaches' apparel is ordered. The second and last order is going well and will be wrapped up by the end of this week. The free T-shirt list is being updated to include all swimmers. All T-shirts will be handed out at Time Trials (May 26<sup>th</sup>) and after. Sandy Mattson has become Arlene's official partner. "Staff" Shirts were brought up and Steve will talk to the Pool Op Committee about getting some.
  - e. **Bingo:** Laurie Crossan (Chair) spoke on the need to decide what to do with the 17 family cheques that have not been used from last year. Also, she wanted a clear definition on how the "Bingo Volunteers" will be utilized in 2002. Steve suggested that a special committee be struck to address these issues and set some rules. This committee will include Laurie, Mike S., John Conway and maybe Steve. They will meet on **14 May 2002 at 7:30pm** and will report back to the BOD at their next meeting. Also, a big thank you to Peter Sutton for contributing 9 hours of Bingo work for the club.

#### 5. Old Business

**a. Nanaimo Invitational Swim Meet:** This committee needs to meet as soon as possible to set up the Meet Package and decide who to invite. It was decided that they would meet before the Bingo Meeting from **6:30 to 7:30pm on 14 May 2002**. Coaches should also attend.

**b. List of Committee Members:** Leslie and Lana have a poster with all the committee duties listed and also a sign up sheet. Lana is canvassing the bleachers for volunteers. The Awards Committee needs to meet before Time Trials and coaches need to have input into this program. There is a budget of about \$2500 for awards and incentives; the Hell Week budget is separate. Steve will talk to Gail Beerman about getting this Committee running since Sue Cormie (Chair) is away.

**c. Swimmer Handbook:** Mike G. is working on this handbook and will try to get it done for next week, but no later than Friday May 24<sup>th</sup>.

**d. Regional issues:** Steve will attend an officials' meeting at the Kin Pool on how to organize training sessions. Regarding the 2003 Provincials issue, Steve sent out comments to the appropriate people and nothing has happened to date.

**e. Special Olympics Swimmers:** Steve talked of the mutually inspirational relationship of having the Special Olympics and Special Needs swimmers integrated into our club. It was suggested that they could "join" the club for a cost that covered the BCSSA fees and insurance. A Motion was made by Arlene, seconded by Mike S. and carried.

**"The NWRSC offers membership to Special Olympics and Special Needs swimmers at a cost of \$50 per person and will negotiate their volunteer commitments."**

**f. Swim Camp:** Mike S. has been following the registration and there are about 50 swimmers signed up for the Master Coaches Camp and about 15 signed up for the Coaching Workshop. Water polo practices will be worked around the camp. Junior Polo from 2:30-3:30 Saturday and Senior Polo 1:30-3:00 Sunday.

## **6. New Business**

**a. Practice Group Configurations:** Michelle and the coaches are still working on the practice groups and coaches for each of them. She could say that there would be three Senior groups, three Intermediate groups and five Junior groups. There is a clear need for at least two Junior coaches, preferably high school students to work 12-20 hours a week. A Motion was made by Mike S., seconded by Arlene and carried.

**"The NWRSC will hire two Junior Coaches to work from May 18<sup>th</sup> until the end of the season and will pay them and honorarium."**

**b. Newsletter:** Lana reported that the first of eight newsletters this season will be out on Friday May 10<sup>th</sup>. She will produce a newsletter every two weeks and can post deadlines in the office and coaches' room.

**c. Water Polo:** The BOD didn't think that it could adequately deal with some of the issues around water polo at this late time, so it was decided that this item will be put higher up in the Agenda for next meeting. It was decided though that extra practices to prepare our players for the June 8<sup>th</sup> Trials could be accommodated.

**d. Publicity:** Bob Saunders will be taking care of publicity for the club during the season and will have a press release ready for Time Trials (May 26<sup>th</sup>.)

## **7. Calendar of Events**

Lana read through the Calendar and reminded everyone present of responsibilities. It was brought up that all swimmers who are Grade 12 students must see Steve as soon as possible about applying for the NWRSC Scholarship.

## **8. Adjournment and Date for next meeting**

The next meeting for the BOD will be at **7pm on Thursday May 23<sup>rd</sup>** at the Kin Pool. The meeting was adjourned at 9:50pm.