

# Nanaimo White Rapids Swim Club

## Board of Directors Meeting MINUTES

### 9 October 2002

The following Directors were present at the meeting which started at 7:08pm: Mike Silverton, Karen Conway, Arlene Ward, Steve Beerman, Marise Wickman, Lana Fitzpatrick, and Mike Gossland. The following visitors were also present: Nancy McGuire, Joan Lutes, Susan Cormie, Leslie Sutton, Laurie Crossan, Harry Veller, Dawn Henderson, Juli Richardson, and Kevin Bourgeois.

**1. Agenda:** The Agenda was reviewed. A motion to accept the Agenda was made by Mike S., seconded by Arlene and carried.

**2. Approval of Minutes:** A motion was made to accept the Minutes from the previous meeting by Marise, seconded by Arlene and carried.

**3. Correspondence:** Bills and other mail were distributed to Steve and Marise.

#### 4. Reports

- a. **President's:** this report was not available for the meeting but will be ready for the AGM
- b. **Registrar's:** this report was not available for the meeting but will be ready for the AGM
- c. **Treasurer's:** Marise distributed her report to the group. The club budget is significantly higher than in past years. It looks like there is about \$4500 in net income to spend on capital purchases. There was a discussion on items that the club would need for 2003. The \$500 that was previously set aside for "enhancing our visual identity" will be used during the winter to get logos on our club equipment.

A motion was made by Marise, seconded by Karen and carried.

**"The NWRSC will allocate \$3500 for capital purchases of equipment, namely computers and water polo nets."**

- d. **Fundraising:** Joan Lutes presented a report on the activities of this committee in 2002. The total amount fundraised was \$7003, down this year, which was a disappointment esp. with the large increase in membership. It was discussed as to how the committee could trim its work down in 2003. Joan will proceed during the winter to prepare for the 2003 season and will have a complete package for registration.
- e. **Gaming:** Laurie reported that we now have a three-year Gaming license in place that is good until July 31, 2005. Our annual revenue is up to \$30,000, and we need to provide 15 hours in the Bingo Palace and 15 hours in the community over the next year. Types of community work were listed and discussed. It was decided that the club could easily be involved in the following community work to fulfill the 15 hours. Laurie will prepare a proposal for the Gaming Commission listing our plans.
  - wording in our letterhead about our "partnership" with the Bingo Palace
  - wording in our signage and brochures about our "partnership"
  - promotion of the Bingo Palace at a swim meet and tag day and any other community event

Discussion then centred on bingo commitments for 2003. A three-hour shift at the Bingo Palace will count for \$50 in fundraising for one swimmer in 2003. A motion was made by Mike S., seconded by Karen and carried.

**"The NWRSC will not be requiring or collecting Bingo cheques of \$50 per family for the 2003 season."**

**f. Apparel:** Arlene presented her year-end report. Very little inventory is left and plans for next year were discussed including a new look for the club tee-shirt.

**g. Pool Operations:** Steve's report was not available for the meeting, although he spoke in general about the year. The season went very well, and there is a long list of projects for the winter that require approval from the City before the work can begin. There is a meeting scheduled soon to discuss plans. Ideas include an addition onto the boy's washroom for a permanent concession stand, a permanent sign on Bowen Road, and repairs to the roof of the various buildings around the pool.

- h. **Equipment:** This report was not available for the meeting but will be ready for the AGM.
- i. **Communications:** Mike S. spoke on his work to improve electronic communication, in particular the website, in 2002. He has plans to revise the site after the AGM, and work on building a Kin Pool website, for pool rentals and swim times.

Lana gave a report of her work as Editor for the newsletter and her recommendations for 2003. A motion was made by Mike S., seconded by Lana and carried.

**“The NWRSC recommends that the coaches’ contracts for 2003 stipulate that coaches must make Worker of the Week and other submissions for the newsletter in accordance with schedules provided by the Editor.”**

- j. **Coach Selection:** A formal report was not available for the meeting. However, Steve reviewed the activities of this committee. This group is seeking “new coaching leadership” as approved by the BOD at their September meeting. An Ad in “Wavelength” magazine and on the BCSSA website has been placed and the deadline for submissions is Nov 25, 2002. The interview process when hiring coaches may change in an effort to get more information on practical skills. This committee will bring their proposals for 2003 coaching staff to a future BOD meeting.
- k. **Meet Fees:** Nancy presented her report for 2002 and recommendations for next year.
- l. **Meet Entries:** Lana presented her report of activities in 2002 and recommendations for 2003. Discussion centred on having some parent involvement to monitor meet entries to ensure that coaching staff prepare entries correctly.
- m. **Awards:** Susan’s report was presented to the BOD. Ways to make this committee work more effectively were discussed. Members agreed that this committee needs more volunteers.
- n. **Swim Meets:** No report was available for the meeting, although members discussed the successes experienced in both the club meet and B & C’s. Steve asked the BOD if our club was interested in hosting the B & C’s in 2003, and the answer was “yes.”
- o. **Water Polo:** Leslie’s report was presented to the BOD. Everyone agreed that there needs to be continued emphasis on water polo in 2003.
- p. **Maintenance:** A report on winter maintenance was not available at the meeting.
- q. **Nominating:** A specific report was not available but Karen said that three new members have been successfully recruited to the BOD for 2003. They are: Nancy McGuire, Kevin Bourgeois and Rick Heikkila.
- r. **Social:** There will be no report from this committee for 2002.
- s. **Coach Liaison:** There will be no report from this committee in 2002.

## 5. Old Business - none

## 6. New Business

- a. **Community hours for Gaming:** discussed under 4e
- b. **Presentation – Dawn:** Dawn spoke about the Island high school meet that is being held on Sat Nov 2<sup>nd</sup> at the NAC, 12:30-4:30pm. She asked for a loan of timing watches for this meet and any volunteer help that is available. The BOD agreed to help and Mike S. will send out a club e-mail asking for volunteers.
- c. **Presentation – Harry Veller:** Harry came to the BOD to speak about a letter that was delivered to his daughter from one of the coaches. It had a negative impact on her and Harry spoke on the many ways that youngsters can be encouraged to do their best. He hoped that coaches in the future will be informed about positive motivational strategies and that it becomes a part of their orientation. The BOD thanked him for coming forward with this issue.

## 7. Calendar of Events: skipped

**8. Adjournment and Date for next meeting:** The BOD discussed having a “retreat” day to brainstorm ideas for organization and administration but will wait until after the AGM on Oct 29<sup>th</sup>. The only change that will need to be voted on at the AGM is the ending of the \$50 Bingo cheque. The **AGM is Tuesday October 29<sup>th</sup>, 7pm at Beban Park.** The next BOD meeting following the AGM will be on **Wednesday November 20<sup>th</sup>, 7pm at a location to be announced.** The meeting was adjourned at 10:10pm.