

Nanaimo White Rapids Swim Club

Board of Directors Meeting MINUTES

10 June 2004

This meeting was brought to order at 7:02 pm by Mike Silverton (President). The following Directors were present: Jane Barron, Rick Heikkila, Alan Yates, Lana Fitzpatrick, Nancy McGuire, Marise Wickman, Bernie Taekema, Steve Beerman and Kevin Bourgeois. Co-Head Coaches, Brian Nishi and Sheila Galloway, were also present for most of the meeting. Dawn Henderson was present for a short time to present her report under item 5b.

1. **Approval of the Agenda:** carried

2. **Approval of the Minutes:** carried

3. **Correspondence:** A letter was received from Weyerhaeuser, stating that our club was not a successful applicant for a grant from the Jobs for Youth 2004 program.

4. **Reports:**

- a. **President's:** Mike discussed a letter from Steve Low re: his relationship with the club. Steve L. will remain the Regional Head Coach until another person can be trained into the position. There was also a discussion of the A/B cut-off times meeting that Sheila attended. A committee has been struck to work on this issue for next year.
- b. **Treasurer's:** Jane presented the Financial Statement for June (on file). All income and expenses to date are in line with the budget, allowing for increased income due to the increase in registered swimmers from the projected budget of 185. Net Income stands at \$45,493.76 and \$9,578.17 is in the Gaming Account.
- c. **Head Coaches':** The Freezie Meet (June 9th) was a very positive event with 75 swimmers participating (Div 1-3) and several older swimmers helping out. A Sports Therapist will be coming to speak on June 15th to Div 4 and up swimmers and their parents about conditioning and avoiding injury in sports. The club is moving into the swim meet season now and the Head Coaches hope that participation will increase. There are about 50 swimmers signed up for the Port Alberni Meet this weekend. A Motion was made by Alan, seconded by Kevin and carried.

"As the NWRSC enters the 2004 swim meet season, the Board of Directors supports the recommendation that Saturday morning practices will no longer be offered starting the week of July 5th."

- d. **Registration:** Lana reported that there are 225 members registered this year, including five in the Special Needs or Special Olympics category, five coaches, and ten "O" category swimmers. The Registration Committee is getting ready to submit forms to the Regional Registrar on June 15th. Registration will be closed after that time. A Motion was made by Steve, seconded by Rick and carried.

"The Board of Directors appoints Lana Fitzpatrick as Acting Registrar for the NWRSC."

- e. **Fundraising:** Nancy reported that all is going smoothly with the various fundraising programs. Coffee and Tupperware orders are due in by June 16th, and Bottle Depot deposits need to be in by July 1st.
- f. **Incentives / Best Times:** This program is getting started, now that swimmers are competing. Incentives from last year that were not distributed will be updated a.s.a.p.
- g. **Coach Selection:** Rick made a Motion to move the meeting into an "*in camera*" session. The coaches were not present for this part of the meeting. There was a discussion of the coaches' contracts. Bernie made a Motion to come out of the "*in camera*" session and nothing from that discussion was recorded in the Minutes. The coach performance appraisal will be reported on at the next meeting.
- h. **Meet Fees:** Kevin has created his spreadsheet for meet fees and will be posting family balances soon. Lana will write a small notice for the newsletter on meet fees, explaining the costs. Kevin will be away for two weeks starting June 24th so there will be a delay in posting of meet fees

balances. Meet fee packaging and other options to lower the cost of meet fees as an incentive for families to attend more meets was tabled as an item for discussion during the off season.

A Motion was made by Steve, seconded by Nancy and carried to accept all the reports presented.

5. Old Business

- a. **Nanaimo Swim Meet:** Nancy reported that the meet package is almost ready to send out; Lana will send on the typo's she found. Lana will prepare the Heat Sheets once the ad's and heats are generated. Lori Olson is the Concession Coordinator and there are several people who have come forward to help. All key positions have been filled at this time.
- b. **Status of Special Needs and Special Olympics swimmers:** Dawn gave a historical perspective of the program that she and her daughter Carla have created with the NWRSC. She stressed the goal of this group to integrate their swimmers with our club. After Dawn left the meeting there was a discussion of this program. A Motion was made by Steve, seconded by Lana and carried.

“The NWRSC:

- encourages Special Needs and Special Olympics swimmers to swim with our club;
 - offers full membership to these swimmers with all the benefits;
 - will determine registration fees and fundraising obligations for this group on an annual basis;
 - recognizes that this group is being coached on a volunteer level at this time by Carla Henderson;
 - will contact the BCSSA to clarify the position of these swimmers within the association; and
 - requires that if these swimmers attend a non-BCSSA meet, they must gain sanction from the Board of Directors for the NWRSC.”
- c. **Coach Liaison Committee:** Mike will finalize the committee members and report back to the BOD at the next meeting.
 - d. **Tag Day:** Lana reported that Tag Day was held on May 29th and was successful. NWRSC members were represented in the community at five locations and a total of 66 families took part in this event. A total of \$2112 was brought in on that day. An additional \$2100 was generated through the Tag Day cheques from families who chose not to participate for a total of \$4212. These funds are earmarked for special events, awards and incentives for the club. Another important aspect of the day was the promotion of the NWRSC. Many questions were answered and the community learned more about our club. Parents and children generally had a very positive experience. The BOD thanks Laurie Crossan for her work before, and during this event.

6. New Business

- a. **Awards Committee:** Lana has taken on the Awards Committee for this summer and asked for some help in getting started up. Although most of the awards will be decided by the coaches, Marise will offer some historical perspective for this committee.

7. Calendar of Events – BOD: Lana reviewed the BOD commitments and nothing is out of line.

8. Upcoming Club Events: Steve mentioned that the pool will be closed to replace a water valve in the afternoon on June 23rd. Spirit Week begins on June 28th, and the club still does not have a Spirit Committee Coordinator. BOD members were asked to canvass the membership for leadership. Photo Day is on June 29th, 4pm.

9. Adjournment and Date for next meeting: The next meeting will be in two week's time on Thursday June 24th, 7pm. Rick made a Motion to adjourn the meeting at 9:07pm; it was seconded by Marise and carried.

Respectfully submitted by
Lana Fitzpatrick
Secretary, NWRSC