

Nanaimo White Rapids Swim Club

Board of Directors Meeting MINUTES

12 June 2003

The following Directors were present at the meeting that was brought to order at 7:06pm: Rick Heikkila, Lana Fitzpatrick, Mike Silverton, Steve Beerman, Linda Shorting, Bob Simpson, Kevin Bourgeois, Nancy McGuire, Marise Wickman. Visitors were: Christine Moore, Rae Trajan and Leslie Sutton. Coach present was: Sheila Galloway.

1. **Approval of Agenda:** One item was added to the Agenda: Provincials.
2. **Approval of Minutes** from the previous meeting (29 May 03): Steve made a Motion to approve the Minutes that was seconded by Rick and carried.
3. **Correspondence:** Lana passed on the bills to the Treasurer and Pool Operations.
4. **Reports:**
 - a. **Presidents':** no report at this time
 - b. **Treasurer's:** Linda presented her report (on file). There is \$45,641.02 in the General Account and \$8,619.91 in the Gaming Account.
 - c. **Registration:** no report
 - d. **Meet Fees:** Kevin reported that he has entered all the information for families and meet fees onto his computer and is presently up to date on balances. He intends to have the meet fees balances updated and posted weekly. He asked for clarification regarding the three junior coaches and their meet fees. Marise stated that junior coaches had their meet fees paid for last year as a reward for all the extra hours they worked. But she thought that there was an approved Motion in the past Minutes stating that only regular coaches had their meet fees paid for. Lana will look this issue up and report back.
 - e. **Pool Operations:** Steve reported that the Kin Pool Summer Activities Brochure is out and is being distributed at schools and in the community. Staff received the theory part of training in WHMIS last Tuesday and the practical part will be integrated into future staff training. There are still some problems associated with the new chlorine controller device. There was a discussion of issues around the co-management agreement with the City. There will be a Lifesaving Competition for the Island here in Nanaimo on July 1st, 9 to 1pm. There are several other similar events happening later in the summer also. The hot and cold water taps for the concession area have been installed. There was a break-in at the pool on Wednesday at around 1:45am where some people rolled back the pool cover and went for a swim. This was all filmed on video surveillance but the picture was unclear. It was suggested that larger signs warning trespassers of the video surveillance may be helpful.
 - f. **Coach Selection:** Steve spoke about the coach performance appraisal that will be happening soon. The Coach Selection Committee will conduct the appraisal for the Head Coach and the Head Coach will do the appraisal for all the other coaches. An example of the appraisal form was circulated by email.
 - g. **Fundraising:** Nancy reported that the club made \$200 at the Cyber City Mini Golf event and has also received two boxes of copy paper free of charge from Staples.
 - h. **Water Polo:** Leslie reported that she and Marc have made plans for the water polo tournament on the Friday night before our meet. Details went out in the meet package. They are also making plans to try to go to two polo events on the Mainland in July. Sign up sheets are going up soon. The water polo T-shirts are in and are being distributed.
 - i. **Coach's:** Sheila reported that Picture Day went well but there were many swimmers missing due to school events. She suggested that a date after school is out may work better. The Freezie Meet was held on Wednesday also, was well attended, and went off without too many problems. The coaches are hoping to take at least 20 swimmers to the North Vancouver swim meet on July 5th and 6th. Sheila got word that the gym is not available for accommodation, so hotels seem the best option right now. An RV site is being made available also. Returning coaches requested that there be a club photographer at the pool again, as has happened in the past. The BOD agreed with this idea and there is \$300 budgeted for film and processing. Lana will post a request for photographer (must use own camera) in the next newsletter. Brian

also requested a basic video camera to use as a coaching tool. He would accept full responsibility for it. The BOD thought this was a worthy piece of equipment and will look at the budget to see if this item can be purchased soon.

Kevin made a Motion to accept all the reports presented at the meeting. It was seconded by Steve and carried.

5. Old Business

a. Nanaimo Swim Meet: Mike posted the Meet package on Tuesday, and has made a few revisions since then. Leslie has the sign up sheets posted on the bulletin board at the pool. Key positions are being filled daily; there is still a need for one more person at the Clerk of the Course desk and for Marshalling persons. Steve is overseeing the Officials. Linda has the Concession work well underway. The ribbons and medals are ready and will be picked up by Marise in Victoria this coming weekend. Parts of the heat sheets are being put together in advance by Lana. The heat sheets originals will be reviewed on Thursday night before the meet at the Lance Room for errors. Everyone is welcomed to come and help. Then 200 copies will be made at Staples and sold at the meet for \$2/copy. It was agreed that the \$2 should cover the cost of photocopying and not be a "fundraiser."

b. Commonwealth Pool User Fee: There is a meeting this coming Friday the 13th at the Commonwealth Pool for all clubs in the Region to discuss this new user fee of \$5. Most clubs are upset with this fee and it is hoped that the fee can be waived for this year, since most meets were booked before the policy was set on January 15th. No one from our club is attending this meeting.

c. Harewood Family of Community Schools: Lana updated the situation with the fundraiser to "give something back to the community." The HFCS has most of their summer morning programs planned but could use free swim passes for afternoon activities. Steve made a Motion, that Rick seconded and it was carried.

"The NWRSC will pass on the \$200 from their fundraising event as a cash donation to the HFSC and will also donate 200 free swim passes for the 2003 season."

Lana will try to get the press out to the Kin Pool on Tuesday June 17th, 4pm when the coordinators from HFCS will receive these donations. One youth pool staff and one youth swim club member will make the presentation.

d. Provincials: Mike reported that advance planning is going well for the Provincial Championships in Victoria. The Concession has been taken care of but helpers are still needed. The CR and Nanaimo clubs will be involved largely with the computers. There are 78 camping spots being opened up for the meet and can be reserved in advance. Sponsors are still needed.

6. New Business

a. Year End Event: Christine Moore (co-ordinator) discussed her proposed plans for this event. Tickets will be \$5 per person and \$20 per family. This event is meant to cover its costs so Christine offered a price breakdown of how the money will be spent, based on 225 tickets sold. She needs someone to organize the sale of tickets during the last two weeks of July. She also needs people to do the set-up, take-down, serving, etc. It was suggested that sign up sheets be posted during the last part of July. The Awards Committee will be responsible for the schedule of events, the Master of Ceremonies and the numerous prizes to be awarded that night.

7. Upcoming Club Events: Marise reviewed the club events for the next two weeks. Next week is Spirit Week in preparation for our meet, and is coach led. There is a family swim and BBQ to celebrate the end of school on June 25th. The Social/Spirit Committee will organize this event. There is a Pan-Am Swim Meet in Victoria on June 26th that Seniors may be attending. The coaches may be organizing this possible trip.

8. Calendar of Event for the BOD – omitted

9. Adjournment and Date for Next Meeting: A Motion was made by Rick, seconded by Bob and carried to adjourn the meeting at 9pm. The next BOD meeting will be held on Thursday June 26th.