

Nanaimo White Rapids Swim Club

Board of Directors Meeting MINUTES

19 February 2003

The following Directors were present at the meeting that was brought to order at 7:03pm: Linda Shorting, Karen Conway, Steve Beerman, Bob Simpson, Mike Silverton, Marise Wickman, Kevin Bourgeois, Nancy McGuire. Leslie Sutton and Greg Leachman were visitors who were also present.

1. Approval of Agenda: A Motion was made by Karen, seconded by Linda and carried to approve the Agenda as presented.

2. Approval of Minutes from previous meeting (15 Jan 03): A Motion was made by Steve, seconded by Bob and carried to approve the Minutes from the previous meeting.

3. Correspondence: All mail had been distributed before the meeting.

4. Reports:

- a. **Presidents':** Marise reviewed the report that she e-mailed to the BOD before this meeting. (see attached) A summary of the recent BCSSA Provincial BOD meeting was included. Strategic planning for the next five years, Provincials 2003, the Husky Oil Rebate Program, BCSSA administration, and the upcoming coaches' conference were reviewed. Marise also covered the highlights of our own planning retreat in January that included the club calendar, practice group sizes and scheduling, and pool management.
- b. **Treasurer's:** Linda presented the Balance Sheet for February (see attached). There's \$29,147.75 in the General Account and \$10,173.84 in the Gaming Account, so the club is in good shape to begin the season.
- c. **Maintenance /Registration:** Karen reported that there are about 85 swimmers in the Maintenance Program this term (about 50 who are new to the club). Karen and crew are ready for 2003 Registration on **Sunday April 13th, 2003, 10am to 2pm at Beban Park Social Centre.**
- d. **Coach Selection Committee:** The coaches (Brian Nishi, Head Coach, Sheila Galloway, Assistant Head Coach, Marc Belanger, Kathy Trajan, Rachel Sutton and Tiffany Locke) have all accepted their positions. Brian has the coach contracts; the coaches are reviewing them; and the Coach Selection Comm. is awaiting their feedback. After this process is completed, the Head Coach and Committee will choose the three junior coaches.
- e. **Pool Operations Committee:** Steve reported on his meeting with the City on Feb 11th (see attached) where they discussed four items. He was advised by the City that no capital projects had been planned for the Kin Pool in 2003 but they would support our club in projects that were funded by the BC Summer Games Legacy Fund, in particular, a permanent sign at Bowen Road and a concession stand next to the boys' washroom. When asked for support in repairing the roof at the Kin Pool, the City advised that there may be a small amount of money available to purchase materials for repair. Steve will make a brief presentation at the next Parks, Recreation & Culture Commission meeting on 26 Feb 03 outlining the results and achievements from the first year of operation. There was also some discussion of the 2003 Kin Pool start up and Pool Op's were asked to open early (28 Apr 03) to assist with demand created by the temporary closing of the NAC. The mysterious Hydro usage (remember the \$1000 bill last month?) is being looked into by the City and an electrical contractor, and will take time to resolve.
- f. **Apparel:** Arlene was not present to speak about Apparel, although she did state through e-mail that the size kit for Registration will be delivered by 31 March 03.

- g. **Water Polo:** Leslie reported that the floating polo nets went in the water on Feb 9th and are working out well. So far, about \$2900 has been spent on these nets and local companies have been used in the manufacture of them. There was some discussion of signage on the nets. Steve and Leslie will look into this a little more. A drop net behind the bulkhead goal is needed (\$6-700 new or a lot less if old fishing net is used) and more will be known soon. There are two polo games being planned. The polo T-shirt contest is completed and a proto-type shirt will hopefully be ready for Registration.
- h. **Fundraising:** Nancy talked about her efforts to sell the back page of the Provincial Heat Sheets to larger Island based businesses, as a fundraiser for the club. No one has agreed to buy in; Steve said that he may have some useful contacts. Over \$4000 in items have been donated for the club raffle. It was Nancy's hope that each family in the club sell 20 tickets at \$2/ticket for a total of \$40 per family in extra fundraising revenue. This would help to finance new swim equipment for the club. Families will be given the choice to prepay for raffle tickets for turn the \$\$ in later. Mike spoke about the Husky / Mohawk Rebate Promotion through BCSSA. Two percent of all purchases will be rebated to the club, using cards that can be individually tracked. Our club needs to reply back by Feb 28th. The BOD agreed that we would give this venture a try as another fundraising choice in the club. Mike will contact BCSSA and keep the club updated. Lana agreed to do all the lay-up for ad's placed in our Nanaimo Meet Heat Sheets, when the time comes.
- i. **Awards:** Regarding the White Spot promotion, it was suggested that junior coaches could write up the profiles for "White Spot Featured Swimmers." There was a discussion of Best Times, inaccuracies and difficulties in accessing the information, and how things could be set up for 2003. Mike will look into the hard drive that was damaged last Fall and get back to the BOD about BT's.

A Motion was made by Bob, seconded by Steve and carried. **"The BOD accepts into the Minutes all the Reports presented at this meeting."**

5. Old Business

- a. **2002 Recipients of the Towel Award:** Marise updated the BOD about her discussions with Karen Cioban about this award. She presented Policy 543 – Team Towel Award - and suggested it be amended to include some specific criteria for best times.

Policy 543 – Team Towel: The team towel award may be presented to selected swimmers in Division 1 to 3 with 4 best times at 4 different swim meets. If the swimmer is Division 4 or up, with 4 best times in 3 different swim meets or 3 best times at 4 different swim meets. Swimmers can only achieve a team towel award once.

The Best Time Criteria:

1. The swimmer's best times are carried forward from the previous year, where the swimmer is in his or her second of greater BCSSA season.
2. A best time is based on an improvement of an existing official best time for a given stroke. It does not include the time achieved when the stroke is swum for the first time.
3. The best time must be achieved at a BCSSA sanctioned swim meet.
4. At a given swim meet, the 4 best times (or 3 BT's for Div 4 and up, where applicable) must be achieved in 4 or 3, where applicable, separate strokes. If a swimmer achieves a best time in both a heat and a final of one particular stroke, only one best time will be tallied in that stroke for this award.

A Motion was made by Lana, seconded by Nancy and carried.

"The BOD accepts the amended Policy 543 – Team Towel – as presented."

- b. **Swim Club Calendar for 2003:** Karen passed around the latest version of the 2003 Swim Club Calendar that includes dates for meets, social events, newsletters, and BOD meetings

for the season. The BOD was reminded that Brian Nishi will bring forward a list of coach initiated events by the end of February.

- c. **BCSSA Strategic Plan:** Steve reported that there has been no official response to the S.P.I.T. plan he and others from the Region submitted to BCSSA last month.
- d. **Regional Requests for Provincials:** Mike will keep the BOD informed on our Region's responsibilities for Provincials. He reported that Nanaimo and Campbell River will be handling the technology component of Provincials this year.
- e. **BC Summer Games Legacy Fund:** Steve thinks that the club's best chances for funding with this fund are in constructing a sign on Bowen Road and a concession stand. The deadline for applications is Feb 28th and work is well underway to complete the cost estimates for this two projects.

6. New Business

- a. **"Provincial Questions":** Marise had earlier circulated a list of administrative questions that each Regional Director has been asked to take back to their clubs for feedback. Re: Question 4 – who is disqualified from BCSSA water polo: the BOD thought that all those who have attended national events are disqualified. Re: Question 5 -suspension / discipline: the BOD thought that a more positive approach to resolving problems should be encouraged. Re: Question 10 – Relays: the BOD thought that if a relay team member is found to be ineligible, then they may be replaced with an alternate.
- b. **Club Head Official position:** The club is looking for a Regional Director for Officials, a position that Steve has done for the past few years. He will stand if necessary, but the BOD is looking for a new director.
- c. **Team Photo presentation:** Greg Leachman from "digi-sports", a new company in town that takes digital sports photos and offers many forms of pictures and products for purchase. Marise agreed to research the pro's and con's of this company, compared to the current photographer, and present her findings to the BOD at the next meeting, when a decision will be made.
- d. **Thank you & Business cards, free swim coupons:** Karen showed the BOD her plans for thank you cards, and assorted other printed matter for the club. She will check with Pool Op's to see what their needs are for membership and free swim cards and season's passes. She will also check with Laurie re: Bingo Palace promotion on these items. Costs shouldn't exceed \$200.

7. Calendar of Events – Items for consideration include: finding a Nanaimo Meet Manager, and getting the parent handbooks updated in time for Registration. Mike will contact Mike G. re: handbooks. Lana will get some brochures updated and distributed around the city.

8. Adjournment and Date for Next Meeting: The next BOD meeting will be held on **Wednesday March 26th, 7pm at Telus**. A Motion to adjourn was made by Steve, seconded by Bob and carried. The meeting ended at 9:33pm.

P.S. The NWRSC submitted two applications for BC Summer Games Legacy Funding Feb 28/03.

1. Double-sided illuminated Sign at Bowen Rd. (\$9,200.00)
2. Kin Pool Water Quality Controller and changes to allow improved chlorine level control. (\$4,535.30)

Many thanks ++ to Peter Sutton for getting the background work quotes for the sign project.