

**NANAIMO WHITE RAPIDS SWIM CLUB
BOARD OF DIRECTORS MEETING**

April 12, 2010

7:00 PM

John Barsby Community School Band Room

MINUTES

In attendance: Terry Rogers, Don Goodman, Russ Der, Cindy McIntyre, Joanne Kossey, Diane McGonigle, Sue Ellen Lafave, Bernie Taekema, Marc Belanger, Lisa Marshall
Regrets: Kevin Bourgeois, Judi Nieman

- 1) Welcome and Announcements
 - Regional Board Meeting (April 11) – see attached report
 - Insurance Certificate – We have BCSSA and Pool Ops insurance. Terry to check further.
 - Regionals – Commonwealth Pool is not available. Regionals will now be held at Crystal Pool in Victoria. Accommodations available for \$99/night.
 - Orcas Skills Clinic/ Stroke & Turn – May 8 – Coaches Clinic May 9 – Marc will likely be attending.
 - Regionals Guidelines – Russ will circulate for us to discuss at the next meeting.
 - Regional Coach – Colin Mattock has stepped down. Checking if Nicole Schnider is available again.

- 2) Adoption of previous minutes – Motion to adopt the minutes. Mover/Second: Joanne/Jeremy Motion carried.

- 3) Any changes to the Agenda - none

- 4) Business arising from the minutes - none

- 5) Correspondence
 - a. B. Simpson sent a letter requesting a \$150 reduction in swim fees for one of his sons. Discussion regarding issues this potentially creates and history regarding why there is only one fee structure. Russ will inform Bob about the fees remaining the same for all swimmers, regardless of time missed due to other commitments, holidays, etc... and the reasons why.

- 6) Committee Reports
 - a. Treasurer – Finance / Gaming – Terry – No change in info shared at last meeting regarding gaming. Motion to accept the report. Mover/Second: Don/Sue Ellen Motion carried.

 - b. Registrar –Sue Ellen – Discussion regarding renewing on line data base. Returning families MUST use the form sent out and can not use a blank form. Sue Ellen will get a printer set up for the swim meet this weekend. Sue Ellen will write up a reminder notice and Russ will circulate to

members. Sue Ellen and Cindy to handle registration at the Elementary Swim Meet. Motion to accept the report. Mover/Second: Terry/Joanne Motion carried.

- c. Pool Ops – Terry – Kevin and Terry met with S. Raddish recently. New contract is ready for signatures with a few minor changes including requirement of a business license. Continuation of the existing contract with a 2% increase each year. New contract signed and in place by May 1. New boiler will be installed and the changerooms will be fixed up. For this five year contract, the City would like a wish list from the club and intends to set aside capital funds for improvements. An engineering report will be done on the facility. Our contract is from May 1 until the end of the summer. The City will now pay the costs incurred for September 1 to April 30. Motion to accept the report. Mover/Second: Sue Ellen/Don Motion carried.

- d. Coaching Committee –

Strategies for Coaches: Marc discussed mentoring system with senior coaches at practices throughout the week and supporting developmental and junior coaches. Water polo – will determine the interest at registration and then figure out who will coach and what teams we will have. Professionalism was an issue in the past summer and Marc will establish guidelines right away with the coaches. Visible enthusiasm and interaction with the swimmers is necessary. Suggestion was made for the head coach to regularly check in with all coaches. Marc intends to set up a ‘team approach’ with the coaching group. Quite a few coaches that did not get positions are asking about volunteering opportunities. The Board will be available to support the coaches.

Winter Maintenance Format: Structure needs to change. Lisa will be working on advertising who the coaches are and the dates well ahead of time so it is not such a rush at the end of the summer. Discussed changing the focus to technique - turns, dives, and stroke improvement - instead of primarily maintenance practice. Would it be advantageous for us to hire a coach for an entire year and make them in charge of winter maintenance? Can we afford it? We will look into costs and how this could work.

Motion to accept the report. Mover/Second: Diane/Cindy Motion carried.

- e. Awards Committee – Diane – Name plates are being ordered for the Records Plaque.

Parent Liaison Committee – Don – Bernie Taekema and Lisa Marshall are on the committee. Motion to accept the report. Mover/Second: Joanne/Terry Motion carried.

- f. Apparel Committee – Colin Patterson – Will be at the Elementary Swim Meet taking orders as well as other registration. Will have samples and do sizing.
- g. Events Committee – Joanne – Beer and Burger Night – Board members have tickets to sell. We are looking for Silent Auction items. We need some gaming licenses still (to be done the week before). Joanne will have the volunteer sheet at the Elementary Swim Meet for people to sign up to volunteer at the Beer and Burger. Joanne to check regarding MC. Motion to accept the report. Mover/Second: Diane/Don Motion carried.
- h. Officials Committee – No report.
- i. Scholarship Committee – Russ – Only one application has been received. Motion to accept the report. Mover/Second: Diane/Cindy Motion carried.
- j. Food & Beverage Committee – Diane – Popcorn maker has been purchased.
- k. Volunteers Committee – Joanne – Form has been developed. Each family will have one in their folder. When filled out, completed forms are to be put into Joanne's family folder.
Masters National Swim Meet – Looking for volunteers. Send names to Judi.
Jobs – Media Liaison/PR person needed – is on volunteer sheet

Motion to accept the report. Mover/Second: Sue Ellen/Cindy Motion carried.
- l. Swim Meet Committee – Russ – Elementary Swim Meet – Swimmers were identified as swim club members or non-members and then indentified by grade. Diane and Jeremy to do registration. Coaches present will be Marc, Richard, and Kaitlin Miller. Sue Ellen and Cindy to do registration for Summer Swim Club. Joanne to sell Beer and Burger tickets.
Motion to accept the report. Mover/Second: Sue Ellen/Cindy Motion carried.

7) Unfinished Business

- a. To Do's – covered – see #9 for
- b. Outstanding Meet Fees – Diane Goodman to provide a list for Parent Liaison committee to pursue.

8) New Business

- a) Provincials Proposal for 2012 – Russ - City of Nanaimo is on board.
- b) Tournament Grant Application – Terry is looking after this.
- c) General Meeting needs to be changed due to lack of room availability.
New date is Monday, May 10
- d) Meet Manager Upgrade – Not providing technical support for 2.0.
Movement to go to 3.0. Jeremy will look into the cost of the upgrade.

9) To Dos:

Terry – check about insurance certificate

Russ - circulate Regional Guidelines to BOD for us to discuss at the next meeting

Joanne – black and white copy of volunteer form and paper to Russ

Lisa – talk to Judy re: joining up with Reaction Sports

Sue Ellen – check re: renewing on line data base

Sue Ellen - write up a reminder notice about registration and Russ will circulate to members

Terry - Gaming License for Beer and Burger activities.

Russ - email Bob re possibility of a draw for an hour of pool time for Tag Day donors

Diane – order name plates for record breakers

Jeremy – check regarding need to update Colorado System

Jeremy – look into cost of Meet Manager upgrade to 3.0

Jeremy – check bylaw to change year end – Sept. 30 is year end and Oct. 1 is commencement – Jeremy will bring to the General Meeting in May

10) Adjournment – 9:02 PM

Next meeting: April 26, 7:00 PM at Lance Room