

Nanaimo White Rapids Swim Club

Board of Directors Meeting MINUTES

24 July 2003

The following Directors were present at this meeting that was brought to order at 7:09pm: Rick Heikkila, Karen Conway, Nancy McGuire, Mike Silverton, Marise Wickman, Kevin Bourgeois, and Lana Fitzpatrick. Visitors were: Brian Nishi (Head Coach), Sheila Galloway (Asst. Head Coach) and Leslie Sutton (Water Polo coordinator). Let the record show that the Board of Directors meeting scheduled for July 10th was cancelled.

1. Approval of Agenda: A couple of items were added to the Agenda. Nancy made a Motion to approve the Agenda that was seconded by Marise and carried.

2. Approval of Minutes from 25 June 03 Meeting: A Motion was made by Nancy to approve those Minutes, that was seconded by Kevin and carried.

3. Correspondence: Lana distributed the bills. Nothing of interest.

4. Reports

- a. **Presidents':** Marise sent her report out by e-mail (on file). Our club along with Saltspring is responsible for 10 people per concession on the Saturday of Provincials. We also need to send something for the Silent Auction. There will be a Parent Relay event at Regionals and Rick will organize this event. Recruitment of new Board members needs to begin now. New members on the Coach Selection Committee are needed. There was a discussion of changes to the Year End Awards Night format. It was decided to review this event later in September.
- b. **Treasurer's:** Marise kindly presented the report that she and Heidi pulled together. There is \$20,699.55 in the General Account and \$2,816.87 in the Gaming Account. The club is awaiting revenue from Mile Swim, fundraising, and Meet Fees. The club needs a liaison between the BOD and our paid bookkeeper. Options were discussed.
- c. **Water Polo:** Leslie reviewed her report that was sent out on e-mail (on file). The Mainland tourney went very well, (1 win, 1 tie and 1 loss) but cost \$700 in travel and tournament costs. The water polo committee would like to see an increase in year end awards for water polo players. The following Motion was made by Rick, seconded by Kevin and carried.

"The BOD recommends that there be a change in awards from Most Valuable Player (Junior and Senior) and Most Improved Player (Junior and Senior) to Most Valuable Player in each group (P1, P2, P3, and P4) and Most Improved Player in each group (P1, P2, P3, P4).

Another Motion was made by Nancy, seconded by Kevin and carried.

"The above changes in awards for water polo need to be incorporated into the NWRSC Policy for the next AGM."

- d. **Pool Operations:** Steve's report for the July 10th meeting was entered into the record (on file). It covered the Final Balance Sheet, the current operational budget, pool chemistry, staffing, programs for the summer, equipment, and City of Nanaimo discussions.
- e. **Coaches':** There were 62 swimmers and 6 coaches that completed Hell Week, a big success for the club. T-shirts will possibly be ready for the Spaghetti dinner night. About 80 swimmers went to the Sidney meet and our club was successful at capturing both male and female first place Sprint Challenge Relays. About 95+ swimmers are signed up for Regionals. Brian commented that there needs to be a smoother process for signing up the bigger clubs at Regionals. There are 48 relays

on the books and about 18 to 22 have a good chance to qualify for Provincials. The All Nite Relay was well attended with 27 swimmers and many made it to the 2am cut-off.

- f. **Fundraising:** Nancy reported that a total of \$5450 has been collected in raffle ticket money for the needed club equipment. There will be an early Fall planning meeting for this committee to review fundraising, finances and bingo. A report will be presented to the BOD at the mid September meeting.
- g. **Awards:** Nancy reported that all the awards have been ordered. The Point Bar Forms will be sent out soon. The "Best Times" are being updated. This committee will look at improvements for next year and will report to the BOD in the Fall.
- h. **Maintenance:** Karen has booked the pool for Fall Swim Maintenance. Details are: Sept 13 - Dec 19 and Jan 9th - April 16 – Fridays, 3pm - 5pm at Beban Pool, Cost \$55 per swimmer. Water Polo Maintenance details are: Sundays, Sept 28 -Dec 22nd and Jan 4th- April 18th, 8:30am - 9:30am Junior (12yrs & younger) \$60, 9:30am - 11:00am Senior (13yrs & older) \$70 at the Nanaimo Aquatic Centre. There was a discussion of options for expanding or capping the swim maintenance program.
- i. **Meet Fees:** Kevin reported that he will have the meet fees accounts updated for the Spaghetti Dinner. All fees must be paid by Regionals, and the fees for Regionals and B&C's are \$2/event. Kevin thought there was about \$1000 in outstanding fees at the present time.

A Motion was made to accept the Reports by Lana, seconded by Nancy and carried.

5. Old Business

- a. **Regionals:** There is no lane assignment for timers at this meet. We have been asked to fill in when needed. The coaches asked for more practice lane space due to our high numbers. A cheque for \$75 for deck food is required.
- b. **Provincials:** We have a big responsibility for the concession and also need to identify club members with "food safe". A cheque for \$75 is also required for deck food at this meet. There are no clear plans for accommodation. There are no lane assignments for timing. People are needed for the finals heat sheet ad's.
- c. **Year End Awards and Dessert Night:** There was a discussion of possibly adding to the event the chance for people attending to bring a non-perishable food or clothing donation to be donated to the Salvation Army, as a way for our club to give back to the community. A notice needs to go out.
- d. **Spaghetti Dinner:** Lana reported that Treen Maccoll has everything in hand and the meal will be served from 5 to 7pm on the Thursday before Regionals. The kitchen is booked, the banner will be ready and the pep rally and pie event will take place from 7-7:30pm. Relays will also be announced at that time.

6. New Business

- a. **2004 Swim Meet Schedule:** Mike asked the BOD if our club is interested in hosting the B&C's in 2004. There was general agreement that we would like to do that.

7. Upcoming Club Events: The Fun Awards will be held on August 7th in the early evening, with some fun pool time, (if the pool is available) and then about an hour of awards. The coaches will arrange this event.

8. Calendar of Events: Lana read the events for August.

9. Adjournment and Date for next meeting: The next BOD meeting is scheduled for Wednesday August 6th at 7pm. Rick made a Motion to adjourn at 9:15pm. It was seconded by Kevin and carried.