

Nanaimo White Rapids Swim Club

Board of Directors Meeting MINUTES

25 June 2003

The following Directors were present at this meeting that was brought to order at 7:05pm: Rick Heikkila, Karen Conway, Nancy McGuire, Steve Beerman, Mike Silverton, Marise Wickman, Kevin Bourgeois, and Lana Fitzpatrick. Visitors were: Brian Nishi (Head Coach), John Conway (Equipment Co-ordinator) and Rae Trajan (Head Clerk of the Course for Nanaimo Meet.)

1. Approval of Agenda: The Commonwealth User Fee was added to the Agenda (5c). Steve made a Motion to approve the Agenda that was seconded by Kevin and carried.

2. Approval of Minutes from 12 June 03 Meeting: A Motion was made by Steve to approve those Minutes, that was seconded by Kevin and carried.

3. Correspondence: Lana distributed the bills. Nothing of interest.

4. Reports:

- a. **Presidents':** Mike reported on the Saturday Regional Meeting at our swim meet. The Region is still looking for volunteers for Provincials. Nanaimo and Campbell River will be helping out with the computer room and data entry. A sign up sheet will be posted closer to the date. The Region discussed revisions to meet packages after they have been posted on the website. They also discussed seating at the Commonwealth Pool for swim meets and reminded clubs that all seating is available on a 'first come - first serve' basis. Marise reported on the Sunday Regional Water Polo Meeting at our swim meet. Nanaimo will field teams in all four age groups for the Regional Water Polo Tournament. Other clubs on the Island will form teams to challenge our club for a place at Provincials. Our club was not invited to the Courtenay Water Polo tourney due to time and pool constraints.
- b. **Treasurer's:** Our Treasurer, Linda Shorting, resigned on June 16th. Marise has agreed to carry on as Interim Treasurer and will have a report for the next meeting.
- c. **Pool Operations:** Today was the first day for registration for Kin Pool programs in July and August. There was a rep. from the Lifesaving Society out today to talk with staff. A Lifeguard tournament is planned on July 1st at our pool.
- d. **Coach's:** Brian reported that the Nanaimo Meet went well, and coaching staff handled our 160 swimmers well over the two days. The July practice schedule is out (with some changes) and will be posted on the web soon. He requested a budget for special Hell Week T-Shirts that would be given out to swimmers who attended all practices and events during Hell Week. After some discussion, Steve made a Motion that was seconded by Kevin and carried.

"The 2003 Hell Week activities will be given a budget of up to \$600."

- e. **Water Polo:** A summary of recent activities was sent to the Secretary by Leslie Sutton and is included here. The Friday night tourney was a big success with 85 players signed up, enough for 8 teams. Marc had divided up the players before game time into Blue & White teams so they were ready to go at game time with little confusion. Steve Elwood, Head Referee, was very impressed with the calibre of play and said that everyone had improved from last year. Dave Heikkila was Second Ref for P1, P2 & P3 and did a very good job. There was great parent support from John Conway, Rick Heikkila, Dean Mattson, Barb Heikkila, Gil Bonneteau, Dan McDonald and Kevin Bourgeois. All the water polo T-shirts have been handed out and paid for, and the money deposited. There are some extra T-shirts on hand for winter maintenance polo and the beginning of next season.

A Motion was made by Nancy and seconded by Rick to accept all the reports presented at this meeting.

5. Old Business

- a. **Nanaimo Swim Meet 2003:** A detailed de-briefing of the meet occurred.
- **Heat Sheets:** all 200 sold and then a few more were copied, so 200 was the correct amount to get duplicated. The \$2 price more than covers the cost of getting them made at Staples.

- **Deck Food:** very well run for a new person (Cathy Read.) Volunteer group had everything chopped and sorted by 10am. Ran out of helpers early. Extra food- crackers, hot choc mix, lemonade. Adding the cups, coffee, etc into the sign-up sheet meant deck food had no expenses.

- **Concession:** ran rather well both days. The new paving, electricity and running water was very nice. The area looked neat and tidy at all times. Needs better scheduling for 2-hr shifts, as there were some short-handed times. Very little extra food left -1 large pkg hot dog, 2 doz buns, 4 boxes twizzlers, box of chips, half a box of freezies, lots of ketchup mustard, 4 flats pop, 2 flats water will be used for the July 1st Hot dog stand. A second large thermos (similar to rented one for coffee) would be helpful for hot chocolate. Leah Robinson has offered to organize concession next year.

- **Computer/records room:** the extra touch pads from Riptides were a good idea and needed. There were lots of volunteers, some new, learning the jobs. Lots of supplies were available and that was good.

- **Equipment:** John did a great job having everything available and ready. The new canopies were great. The P. A. System needs to be replaced a.s.a.p. Find a bigger table for the Clerk of the Course to use. John to get a procedure in place for checking out stop watches, as many have gone missing.

- **Washrooms** were kept fairly clean. They ran out of special TP but regular TP arrived to save the day. May want to bring in some portable toilets to give people other options.

- **Ribbons/Medals:** all went well and there were enough supplies at hand.

- **Silent Auction:** all went smoothly and about \$1200 was made. Items for kids to bid on didn't work well.

- **Clothing:** They had a good day. May want to contact Team Aquatics for next year.

- **Meet Package:** some flack about 100IM for Div4's and up but coaches changed their minds after Saturday. Offering 100IM made the meet a bit different from others, also this event helped the meet to end at a reasonable time on Saturday. Have Novice Events included in the heat sheets and have cards printed, but no printed results other than "1st Place" for all novices. Clerk will still be able to create heats for novices but not in other events. Continue to remind coaches to report scratches a.s.a.p. along with deck entries.

- **General:** the meet went well, with very few delays during the day, and finished at a good time both days. The "fill the cap" event at noon was very popular and allowed for a bit of fun during the noon hour break. Continue with some event like this next year. Many positive comments from other clubs.

b. Harewood Family of Community Schools donation: Lana reported that the \$200 donation and 200 free swim passes were passed on the HFCS on June 17th. A photo of the co-ordinators from HFCS and NWRSC youth staff and swimmers ran in the *Daily News* the next day.

c. Commonwealth Pool User Fee: The proposed \$5 surcharge per swimmer has been lowered to \$2. This amount will be covered by Victoria clubs hosting meets at the pool. But they want to charge an additional \$2/swimmer at Provincials to help finance the proposed improvements to the pool. There was a discussion of this fee and other issues. A Motion was made by Karen and seconded by Rick.

"The NWRSC does not support the \$2 per swimmer surcharge at the 2003 Provincial Championships."

6. New Business

a. Treasurer Resignation and present Vacancy: Lana made a Motion that was seconded by Steve and carried.

"The NWRSC accepts the resignation of Linda Shorting from the Board of Directors."

Marise agreed to take on the job as Interim Treasurer until the Fall. Heidi will help where possible. It was mentioned that other clubs have two treasurers, one for deposits (money in) and another to pay bills (money out), along with a paid bookkeeper. Discussion centred on how important it is to replace the two Board members who have recently resigned.

7. Upcoming Club Events: Lana listed the events for the next two weeks, swim trials trip June 26th (coach-run), Canada Day Hot Dog Sale (Dawn), Lifeguard Tournament on July 1st (Pool Op's), Sandcastle Day July 2nd (coaches and spirit comm.), Mile Swim on July 8th (Kathy Reynes).

8. Calendar of Events for BOD: The only item of interest is that the Awards Committee needs to meet in the next week to discuss the "long list." They will meet with the Head Coach and report back at the next BOD meeting.

9. Adjournment and Date for Next Meeting: The next BOD meeting is **Thursday July 10th**. Rick made a Motion to adjourn at 8:59pm that was seconded by Kevin and carried.