

**Nanaimo White Rapids Swim Club
Board of Directors Meeting Minutes
February 15, 2005
Save on Foods-Woodgrove**

Attendance: Kevin Bourgeois, Jane Barron, Mike Silverton, Rick Heikkila, Marise Wickman, Laura Prout, Linda Shorting, Steve Beerman, Lana Fitzpatrick, Catherine Kleijn, Bernie Taekema, Geoff Whiting, Nancy McGuire, Judi Niemen

1. Call to Order

Past -president Mike Silverton called the meeting to order at 7:04 p.m.

2. Approval of the Agenda

Moved by Rick Heikkila, seconded by Kevin Bourgeois and carried that the agenda be approved with the placement of Pool Ops at the start as item "a".

3. Adoption of Minutes from the January 12, 2005 BOD meeting.

Moved by Steve Beerman, seconded by Laura Proutt and carried that the minutes be adopted as presented.

4. Correspondence:

- a. Mike Silverton distributed the Minutes of the BCSSA Provincial Board Meeting.

5. Reports:

- a. **Pool Operations:** Steve presented the proposed Kin Pool Management Agreement 2005 – 2010. This document was distributed in advance of the meeting. There was no new discussion.

Moved by Steve Beerman, seconded by Kevin Bougeios and carried that the proposed Kin Pool Management Agreement be approved for the term of 2005 to 2010.

Steve indicated he would notify the City of the Board's acceptance of the Contract. The document will now be presented to the Parks and Recreation Commission for review and ratification. Steve also described the sign that will be mounted outside the pool buildings. The sign will indicate the Pool Management Agreement between the City and the club as well as note the facility is the Home of the White Rapids Summer Swim Club. The establishment of an advertising sign is under discussion with the City. The neon sign would be placed at the corner of Wall Street and Bowen Road. The club will be expected to pay a portion of the sign cost. The wading pool is removed and replaced with grass.

- b. **President's Report:** On behalf of Alan, Mike distributed the minutes of the last Provincial board meeting of BCSSA. He noted that an insufficient number of clubs responded to a commitment for group- liability insurance for swim club boards. Clubs will have to research their own insurance needs for board of directors.
- c. **Treasurer's:** None given due to a lack of club financial activity.
- d. **Coach Selection:** The following Motion, which was approved by email votes on December 7, 2004 and January 20, 2005 was made:

Moved by Bernie Taekema, **seconded** by Kevin Bourgeois and **carried** that the Board of Directors approves the recommendations of the Coach Selection Committee that Simon Baldwin, Kiala Silverton, Kim Beerman and Sita Ollek be hired by the club as developmental coaches for the 2005 summer swim season.

Bernie also reported that there were few applicants for the Junior Coaching positions. This posting will be re-advertised with a March 15 deadline.

e. Winter Swim Maintenance

Catherine indicated that the program was going well. The pool space is crowded on Wednesday, but there are 6-7 swimmers per coach. Friday sessions are well attended. The Friday, Wednesday sessions will end on April 15, 19 respectively.

f. Water polo Maintenance: Rick reported that the Sunday evening session has better attendance than the fall morning session. One player attends from Courtenay. Rick will send out another email to clubs inviting their members to attend.

g. Apparel: Linda reported that she met with Don at Five Star. The first style of girls T-shirts is not what was expected, so a new style has been selected. Linda showed the new print style for the girls' suits. She indicates that our historic royal blue may be fading out of style and become difficult to order t-shirts and suits in this colour. Five Star has a new supplier, with a quick 10-day turnaround anticipated. T-shirts have come down in price. There was a discussion on cap colours, such that Linda will bring in a few two-toned silicon caps.

Mike discussed that an apparel order form is needed for the early registration package, which should be sent out by March 1, 2005.

h. Registration: Laura plans to attend the Registrars' clinic this coming Saturday. The new software should be available.

The early registration package and draft letter were discussed. Nancy indicated the draft letter requires revision to reflect the price of the chocolates, which is \$60.00, with a \$30 credit to the family. The boxes include 5 types of chocolate products. Nancy inquired about a delivery location. It was agreed they could be delivered to the club office, and that possibly Judi or another informed person could meet the truck.

Jane provided additional review comments of the draft registration letter regarding clarification of Tag Day, which is a mandatory event for one member per family. Marise offered to contact Laurie about Tag Day locations.

Moved by Linda Shorting, **seconded** by Rick Heikkila and **carried** that all proceeding reports be accepted.

6. Old Business

a. R. Sutton case: Kevin made a Motion to move the meeting into an "in camera" session. Rick made a Motion to come out of the "in camera" session. Nothing from the session was recorded in the minutes.

b. Calendar for 2005: Revision comments were provided as to dates. Marise will forward the calendar to Kirk and Jenny for comment with the goal of having the calendar ready to be posted by the weekend.

- c. **Cruise Lottery:** Nancy confirmed our decision, made at the Planning Session on January 29th, to not participate in the Cruise Lottery.

7. New Business

- a. **Pizza Hut-Meet the Coach Night:** Mike outlined Alan's suggestion to have a Meet the Coach Night at Pizza Hut on May 1. A portion of the revenue generated would be donated back to the club. Judi expressed a concern for space. Nancy offered to look into Boston Pizza as an alternative location due to a large dining room on the second floor. Nancy will ask if the restaurant could match the Pizza Hut offer.
- b. **Masters' Swim Meet:** Catherine reminded the Board of the request for officials at the Masters' Swim Meet. White Rapids could do the 50/50 tickets as a fundraiser. Nancy will ask for volunteers to sell the tickets.

- 8. Calendar of Events:** The events were reviewed for February and March, with all activities noted as underway.

Adjournment and Date for next meeting: The next Board Meeting is 7 pm on March 15, 2005 at Save on Foods. Rick made a Motion to adjourn the meeting at 8:36 pm. It was seconded by Mike and carried.

Respectfully submitted by
Marise Wickman
Secretary, NWRSC