

**Nanaimo White Rapids Swim Club
Board of Directors Meeting Minutes
January 12, 2005**

Attendance: Alan Yates, Kevin Bourgeois, Jane Barron, Mike Silverton, Rick Heikkila, Marise Wickman, Laura Prout, Teresa Al-Hajj, Steve Beerman, Lana Fitzpatrick, Catherine Kleijn, Bernie Taekema , Geoff Whiting

1. Call to Order

President Alan Yates called the meeting to order at 7:01 p.m.

2. Tara Hannibal-Cruise Lottery Presentation (Refer to Attached Pamphlets)

Tara Hannibal made a presentation about the Cruise Lottery fundraising opportunity. There are currently 43 participants in the program, which offers cruise destinations such as Alaska, Caribbean, the Riviera, etc. There are 250 tickets in the lottery, sold at \$20 each. If all tickets are sold, there is a net profit of \$2000 to the Club. A \$25 gaming license is also required. In Nanaimo, 4 participating organizations are allowed at one time.

After the presentation, there was some discussion on how one individual would be needed to apply for the license and ensure all tickets are tracked, irrespective of whether they were sold. The decision whether to undertake the Cruise Lottery was tabled until Nancy could have some input.

3. Approval of the Agenda

Moved by Rick Heikkila, seconded by Mike Silverton and carried that the agenda be approved as presented.

4. Adoption of Minutes from the November 18, 2004 BOD meeting.

Moved by Rick Heikkila, seconded by Mike Silverton and carried that the minutes be adopted as presented.

5. Correspondence:

- a. City of Nanaimo Invoices were handed to Jane.
- b. Lana summarized a letter from the City of Nanaimo, which requests our support for the 2008 B.C. Winter Games. Discussion was favourable, with Marise to reply to the City
- c. Two cheques were given to Jane: one from the Husky Program and one (\$912) from the Vancouver Island Region (VIR) for our involvement in the 2002 BCSSA Provincial Swim Meet. Lana queried whether a committee needed to be struck to recommend how to allocate the VIR funds. Mike suggested the funds be placed into legacy fund account for aquatic development such as equipment. Jane agreed to place the money into an account so that the Club can determine what type of capital purchase would best commemorate this provincial money.

6. Reports:

- a. **President's:** Alan Yates reported that the 2005 swim meet schedule is set, with Nanaimo allocated the first weekend in July. Nanaimo has been asked to confirm whether the club will also host the B & C Regional Championships. Mike indicated that we have a large number of developmental swimmers, and that hosting the meet is beneficial to our members. There was a consensus to host this swim meet.

- b. Registration:** Lana summarized the previous year's early registration process, noting that 75 members were early registered in 2004. Given this was the first time for this program, it was considered successful. The goal is to have an early registration package ready for mail out some time in mid February. This package should include an apparel order form. Mike noted that one potential issue with early registration is that the provincial forms are changing, but they are not currently available. Lana suggested that the early registration deadline should be April 1, and that in person registration dates needed to be determined. Some discussion ensued about incentives to early register. The benefits of early registration include allowing the coaching staff to organize practice group configuration prior to May 1. No incentives were agreed upon, other than a late \$20 fee for registration after May 1. The in-person registration dates were set at April 23 for returning members and April 30 for new members. Registration will be held at the Kin Pool at the Club office.
- c. Treasurer's:** Jane Barron presented the Income and Balance Statements. (On file.) Jane also indicated the annual gaming report is submitted. Fall Maintenance was within \$81 of revenue balancing to expenses.
- d. Coach Selection:** Bernie reported that the contracts for the appointed coaches are signed. There are six candidates for the developmental coach positions. Kirk will participate in the interviews that are scheduled for the coming weekend. Jenny and Kirk will attend the weekend planning session on January 29. Curt is looking for lodging. The junior coaching interviews will be done in March.
- e. Swimming Maintenance-** Leanne submitted an email report which indicated that the regular winter maintenance session will start on January 14 and the technical session on January 19 at NAC. Over 60 club members have already registered. Kiala Silverton and Sita Ollek are the Junior Coaches who will assist Catherine Klein. One volunteer coach is needed for the Friday 3-4 pm practice session.
- f. Water polo Maintenance:** Rick reported that the Sunday practice is moved to 6-7:30 pm; starting this coming Sunday.
- g. Pool Operations:** Steve indicated that contract negotiations with the City are underway. A meeting is scheduled for next week. The Hydro bill during the winter months is currently being discussed with the City. The winter bills are very high, and it now appears the bill includes the streetlights on the Park's parking lots. This represents a substantial amount of money over the last three years. Mike reported the diving board base is beyond repair and methods to upgrade the board are being reviewed. The waiting pool will be removed; due to safety standards the Club will not agree to operate the facility. The City is installing a playground to the west of the building. Steve hopes to present a pool management contract at the next board meeting. The process requires that the Board ratify the agreement; the President sign the contract along with the Mayor of the City before the contract is put into effect.
- h. Apparel:** There was no report, but board members provided an historic summary on the use of a single logo, with consistent team colours and suits in order to have a strong visual identity.

Moved by Rick Heikkila, seconded by Mike Silverton and carried that all proceeding reports be accepted.

5. Old Business

- a. **R. Sutton case:** Rick made a Motion to move the meeting into an “*in camera*” session. Rick made a Motion to come out of the “*in camera*” session. There was nothing to report out.
- b. **Swim Meet Schedule for 2005:** Previously discussed in the President’s report. Alan noted that Port Alberni may require help with their meet,
- c. **Mohawk gas cards:** Mike has no new information to report.
- d. **The retreat is January 29th.** Possible locations were discussed. Lana will contact Longwood Station and then Bowen Park. Marise will arrange food in the event the retreat is at the Bowen Park complex.
- e. **Beban Park Display Case:** Lana suggested that the display case needs updating and a volunteer is needed to undertake the project. This should be done once the Registration dates are firm. Jane volunteered. Alan indicated the social events should be included in the display.

6. New Business

- a. **Steve Low Mentorship:** Bernie briefly outlined Steve Lows plan to provide a mentorship for swimming youth, which could include some coaching. Funding is needed for Steve to be able to provide this service. The Board consensus was favourable but additional information is required.
- b. **Cruise Lottery:** A second discussion ensued on the logistics of how to approach a Cruise Lottery project. The fundraising event would not be mandatory; the winning ticket could be drawn at the banquet, careful tracking of tickets would be essential; a booth could be established at the swim meet. It was recommended that further discussion be undertaken at the January 29th Planning session.

7. Calendar of Events: The Retreat Date is January 29, 2005.

8. Adjournment and Date for next meeting: The next Board Meeting is 7 pm on February 15, 2005 at Save on Foods. Mike made a Motion to adjourn the meeting at 9:30 pm. It was seconded by Steve and carried.

Respectfully submitted by
Marise Wickman
Secretary, NWRSC