

BY-LAWS

MEMBERSHIP

1. The members of the Society include every person who agrees to become a member by signing the Register of Members and who is accepted as a member by the Board of Directors. Members shall be either Honorary Life Members, Voting Members or Non-voting Members.
2. Honorary Life Members shall be members who have been elected to honorary life membership by a majority vote of the membership on the recommendation of the Board of Directors in recognition of an outstanding contribution or meritorious service to the Society, and who has subscribed his name to the registrar of Members as an honorary life member. An Honorary Life Member shall not be entitled to vote or to fill any office of the Society.
3. Voting Members shall include every person eighteen (18) years of age or over who agrees to become a member of the Society by signing his name to the Register of Members, and who is accepted as a member by the Board of Directors.
4. Non-voting Members shall include every person under eighteen (18) years of age who agrees to become a member of the Society by signing his name to the Register of Members and who is accepted as a member by the Board of Directors.
5. A person shall cease to be a member of the Society
 - (a) by tendering his resignation in writing to the secretary of the Society
 - (b) upon his death,
 - (c) on being expelled by a special resolution of the members passed at a general meeting.
6. A person who is a member of the Society, other than an Honorary Life Member, ceases to be a member on the first day of May of the calendar year next following the end of the fiscal year of the Society in which he has subscribed his name to the Register of Members, unless before May 1 he again subscribes his name to the Register of Members, in which case he shall continue to be a member until the 1st day of May of the next year. A person may continue his membership from year to year in the same manner. A person may continue his membership from Register of Members available for subscription at all such times as it considers reasonable.
7. There shall be no membership dues. Members shall have such obligations and such privileges as the Board of Directors may from time to time designate. Members who wish to participate in swimming diving, and water sports of other activities organized or sponsored by the Society, shall pay such participation fee as shall from time to time be fixed by the Board of Directors. Members who do not pay the participation fee shall not be permitted to participate. The Board of Directors shall have complete discretion in deciding which members shall be allowed to participate in any given activity.
8. A person who ceases to be a member of the Society shall forfeit all right, claim and interest arising from associated with his or her membership in the Society.

GENERAL MEETINGS

9. The fiscal year of the Society shall commence on the 1st day of November and end of the 31st day of October in the next calendar year.
10. The Annual General Meeting of the Society shall be held within thirty (30) days following the end of its fiscal year.
11. The order of business at the Annual General Meeting shall be determined by the Board of Directors. Unless otherwise specified, the order of business shall be:

1. Minutes of last annual general meeting.
 2. Business arising from such minutes.
 3. Annual reports of officers.
 4. Annual reports of committees.
 5. Financial statement.
 6. Other business.
 7. Report of Nominating Committee.
 8. Election of Officers and Directors.
 9. Adjournment.
12. There shall be at least one general meeting in each fiscal year of the Society in addition to the annual general meeting.
 13. The Board of Directors shall convene a general meeting of the Society without delay if requested to do so by a majority of the Board of Directors.
 14. The Board of Directors, on the requisition of ten percent (10%) or more of the Voting Members of the Society, shall convene a general meeting of the Society without delay.
 15. Twenty (20) Voting Members shall constitute a quorum at any general meeting of the Society.
 16. Notice of any general meeting or annual general meeting shall be given to a member by mail, or electronic Communication (Fax, E-mail, etc) or personally.
 17. In the event there is not a quorum at a general meeting of the Society within one-half hour from time specified in the notice, the said meeting shall be automatically adjourned for two (2) weeks and shall then be held at the same time and place whether or not a quorum be present.
 18. Every voting member of the Society shall have one vote at a general meeting and/or annual general meetings. Member of the Board of Directors present at a Board of Directors meeting will each have one vote. Other members of the society who may attend BOD meetings will not have a vote.
 19. No error or omission in giving notice of any general meeting of the Society, including the annual general meeting, or any such adjourned meeting, shall invalidate such meeting or make void any proceedings taken thereat, and any Member at any time waive notice of any such meeting and may ratify, approve and confirm any and all proceedings taken or had thereat.

DIRECTORS

20. The Board of Directors shall consist of not less than seven (7) members and not more than fifteen (15) members one of whom shall be the Past-President. The number of persons on the Board of Directors shall be determined at each annual general meeting by the members of the Society, and that determination shall determine the number of the Board of Directors until the next annual general meeting. The Board of Directors shall include the Past-President President, Vice-President(s), Secretary and Treasurer, which persons shall be the officers of the Society.
21. At least one (1) month previous to the annual general meeting, the Board of Directors shall appoint a Nominating Committee consisting of a member of the Society who is also a member of the Board of Directors, a member of the Society who is not a member of the Board of Directors, and a member of the Society who is not now but was before a member of the Board of Directors. The Nominating Committee shall prepare a slate of officers and directors for presentation at the annual general meeting. Further nominations for election may be made by any two members at the annual general meeting, with the consent of the nominee. The chairman of the meeting may at his discretion call for the election by ballot.
22. It shall be the duties of the Board of Directors to assume complete responsibility for the Society and to meet as and when necessary as they shall determine or at the call of the President of the Society. In any

events they shall meet at least once every sixty (60) days. In the event of vacancies occurring in the Board of Directors, the Board may fill such vacancies by appointment, which appointees shall hold office until the next annual meeting.

23. Any member of the Board of Directors who fails to attend three (3) consecutive meetings of the Board of directors, without good cause as determined by the Board of Directors, shall cease to be a member of the Board of Directors, and the Board may fill the vacancy so created by appointment, which appointee shall hold office until the next annual general meeting.
24. Any director may be removed at any time by a special resolution passed at a general meeting of the Society.
25. The quorum at a meeting of the Board of Directors shall not be less than half of their number.
26. The President, or in his absence, a Vice-President, shall preside as chairman of the meeting of the Board of Directors, and as chairman of general meetings of the Society. If neither is present within fifteen (15) minutes of the time appointed, the persons present at such meeting and entitled to vote thereat may chose a chairman from their number.
27. Directors shall receive no remuneration for their services.
28. Questions arising at any meeting of the Society shall be decided by a majority of votes. In no case shall the chairman have a second or casting vote. In case of a tie votes the resolution or proposal being considered shall be considered defeated.
29. The directors shall annually, or as otherwise required, appoint at least two (2) officers to be signing officers for the Society.
30. Each member of the Board of Directors shall serve on at least one committee of the Society at the direction of the Board of directors.

DUTIES OF OFFICERS

31. Duties of the President. The President shall call and preside at all meetings of the Society and Board of Directors and shall carry out such further duties as may be imposed upon him/her from time to time by resolution of the Board of Directors.
32. Duties of the Vice Presidents The Vice Presidents shall co-operate in all matters with the President and, in his/her absences a Vice President shall act in his/her stead.
33. Duties of the Secretary The Secretary shall prepare and keep the Minutes of all meetings of the Society and the Board of Directors shall call all meetings as instructed by the President or Board of Directors, shall send out all proper notices, and generally shall perform and carry out such other duties as may be prescribed from time to time by the Board of Directors or the President. He shall keep a certified copy of the Constitution and By-laws in the Minute Book.

He shall also keep a copy of the "Society Act". He shall maintain a register of all members showing their full name, address and occupation, date of admission; and date on which any person ceased to be a member. He shall file or cause to be filed with the Registrar of Companies, the following:

- (a) Notice of any change of address of the Society, within fourteen (14) days of such change.
- (b) Every special resolution, in duplicate.
- (c) Within thirty (30) days of the Annual General Meeting, the balance sheet of the Society and a list of the Directors, with their addresses and occupations.

He shall perform the duties of the corresponding secretary unless the President otherwise designates some

other member of the Board of Directors to be corresponding secretary.

The Secretary shall keep on file all communication pertaining to the club.

34. Duties of the Treasurer The Treasurer shall be responsible for proper books of account, and banking records of the Society, and shall prepare a monthly report for the Directors or Members, and an annual report to the Annual Meeting.

COACHES

35. The Head Coach shall be appointed as soon as possible following the annual general meeting of the Society, unless the Board of Directors has earlier, by resolution, extended the term of the existing Head Coach. The Board of Directors may appoint further persons as Coaches, including Assistant Coaches. Coaches shall perform the duties required of them from time to time by the Board of Directors. The Board of Directors may require the Head Coach to assist it in the appointment of Assistant Coaches. The Board of Directors may require the attendance of the Head Coach, or Assistant Coaches, for the purpose of reporting to it at meetings of the Board of Directors.

BORROWING POWERS

36. All borrowing powers exercisable by the Society, under the "Society Act". shall be exercisable by the Board of Directors in such manner as they may deem fit, subject, however, to authorization by a resolution of the society.

INSPECTION OF RECORDS

37. All books and records of the Society may be inspected by any member in good standing at such time and place as the Directors may designate, but within two weeks of such request.

FINANCES

38. All monies shall be received in the name and on behalf of the Society and shall be deposited immediately by the Treasurer in a regularly chartered bank or trust company to the credit of the Society. All projects for fund-raising or solicitation of goods shall have prior approval and authorization of the Board of Directors.

EXECUTION OF DOCUMENTS

39. Deeds, transfers and contracts on behalf of the Society, shall be signed by the President, Vice-President, Secretary and Treasurer or any two of them. The Secretary shall keep on file, all communication pertaining to the club.

AMENDMENTS TO CONSTITUTION AND BY-LAWS

- 40.
- (a) Any proposed amendment shall be submitted to the Board of Directors and shall be signed by at least ten (10) members of the Society.
 - (b) The Board of Directors shall submit an amendment proposed pursuant to clause (a) to the next regular or annual meeting.
 - (c) The Board of Directors may submit other amendments to the next regular or annual meeting.
 - (d) Amendments to the Constitution and By-Laws may be made by a special resolution passed by seventy five percent (75%) of the members present at a general meetings providing that a quorum is present
 - (e) The notice of a general meeting at which a proposed amendment to the Constitution or By-Laws is to be considered shall include notice of the proposed change.